**Board Members in Attendance**

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| X | Mary Becker –Chair | E | Rosemary Hagevig |  | **Staff** |
| X | Lance Stevens - Past Chair | X | Erin Hester | X | Wayne Stevens |
| X | Karen Crane – Chair Elect | X | Alberta Jones | X | Jennifer Treadway |
| E | Mark Mesdag –Treasurer | E | Jaysen Katasse |  |  |
| E | Sheryl Weinberg– Secretary | E | Joan O’Keefe |  | **Guest(s):** |
| E | Katherine Eldemar | A | Bernie Sorenson | X | Rustan Burton |
| X | Glenn Gelbrich | X | Robbie Stell |  |  |
| T | Chris Gerondale |  |  |  |  |
| Legend:    X = present           E = excused absence         T = teleconference A=absent | | | | | |

**Call to Order and Introductions**

Chair Becker called the meeting to order at 5:30 PM. A quorum was established with eight board members present or on the phone.

**Approval of Agenda**

Chair Becker asked for approval of the agenda and asked if there were any objections to adopting it as presented. Board Member Stell moved to approve agenda. There were no objections to the adoption of the agenda.

**Approval of the Minutes from June 20, 2013 Board Meeting**

Chair Becker asked for approval of the minutes from the June 20, 2013 Board of Directors meeting.

**Motion: Board Member Gelbrich moved to approve the minutes from the June 20, 2013 Board of Directors meeting. Past Chair Stevens seconded. Motion approved unanimously.**

**Presentations – None**

**Committee Reports**

**Finance Committee – Mark Mesdag**

In the absence of Treasurer Mesdag, no report was presented.

**Personnel Committee – Sheryl Weinberg**

In the absence of Secretary Weinberg, no report was presented.

**Campaign Committee –Robbie Stell & Rosemary Hagevig**

Campaign Co-chair Stell had no new information to report on the status of the 2012 campaign efforts. We will not achieve our goal of $500,000 before the end of the campaign year.

**Board Development Committee – Karen Crane**

Chair Elect Crane noted she had met with President Stevens and had reviewed the draft board matrix form. She liked the framework of the matrix. She asked board members if they had any additional items they would like add to the matrix. There were questions about the process and how it would work. Chair Elect Crane recommended that the Board adopt the board matrix.

**Events Committee – No Report**

**Community Impact Committee – Lance Stevens**

Past Chair Stevens reported on the deliberations of the Community Impact Grants committee. There were 16 grant applications reviewed. The total amount of grant funds requested was $49,400. There is only $16,843 available for disbursement. The committee discussed merits of each application and philosophies that would guide them in their decisions. There was consideration to equitable distribution between the Education, Income and Health focus areas and the impact of grant amount on overall program budget. After extensive review, discussion and reflections, the Community Impact Grant review committee recommended the board adopt the proposals for funding as outlined in their report. Past Chair Stevens recommend that the board adopt the grant amounts outlined.

**Health Committee –Corey Pavitt**

With the resignation of Board Member Pavitt, no report was presented.

**Education Committee – Bernie Sorenson, Alberta Jones**

Co-Chair Jones had no report to present.

**Income Stability – Jaysen Katasse**

In the absence of Board Member Katasse, no report was presented.

**Strategic Plan Update –**

President Stevens had no report.

**Old Business**

**Day of Caring Chair Appointment**

Chair Becker asked board members to suggest names of individuals to serve as chair and/or co-chairs of the upcoming Day of Caring event. This year the event will be held on October 1. Chair Becker pointed out that this was the same day as municipal elections. She indicated that she had served as the chair of the event for a number of years and it did not require a huge time commitment.

**New Business**

**Letter of Resignation Corey Pavitt**

President Stevens presented the letter of resignation from Board Member Pavitt. Chair Becker commented that she was sad to have Board Member Pavitt leaving the United Way Board of Directors.

**Motion: Chair Elect Crane moved to accept with regrets the resignation of Board Member Pavitt.**

**Board Member Stell seconded. Motion approved unanimously.**

**Board Matrix**

Chair Becker asked President Stevens to review the materials in the packet about the proposed board matrix.

President Stevens reviewed the memo and accompanying materials. The idea is to encourage individuals to serve on the board who have passion for our mission and who bring a set of skills that will help the board accomplish our mission though our goals and strategies versus a more traditional method filling board seats by vocational background.

If we build a board of individuals who are committed to our success, we will be a stronger board than one who has a broad cross section of vocations represented, but where individuals are not perhaps as passionate about our organization and mission. Stevens answered questions about the matrix.

**Motion: Board Member Gelbrich moved to adopt the Board Matrix system as recommended by staff. Board Member Stell seconded. Motion approved unanimously.**

**Approval of Community Impact Grant Recommendations**

Chair Becker asked if there were further questions of Past Chair Stevens regarding the Community Impact Grant committee recommendations. Board members were pleased with the work of the committee and appreciated that the committee had looked at the grants with an eye toward projects that truly had an impact on the organization and their community.

**Motion: Chair Elect Crane moved to accept with the recommendations of the Community Impact Grants committee. Board Member Gelbrich seconded. Motion approved unanimously.**

**Chair Report - Chair Becker**

Chair Becker again asked for suggestions for the Day of Caring chair. Board members Erin Hester and Robbie Stell volunteered to assist. Chair Becker noted that she had met with President Stevens about his job description and the efforts to get the job description aligned with strategic plan.

**President’s Report**

President Stevens pointed out the attachments in the board packet including his president’s report. He reported on the status of the accounting and database conversion process. He noted that we were close to having the conversion complete, but there were a couple of glitches with the recording of donor gifts from CFC and SHARE campaigns. Gifts were double entered during ANDAR conversion and there was confusion with recording of the gift by non-profit recipients vs. employees. We anticipate having the process completed in the next month. Stevens reported on budget development process and hoped to have a draft budget to the finance committee by their meeting on the 16th of September.

**Board Member Comments**

Board members reiterated their support for the Community Impact Grant committee process and recommendations. Past Chair Stevens called the board’s attention to the record of attendance in the packet. He noted that attendance had been an issue for some time and it needed to be addresses. If members are not able to attend due to other conflicts that perhaps they need to re-evaluate their ability to serve on the board. Chair Elect Crane concurred and she noted that she would call an absent board member and discuss the issue. Chair Elect Crane thanked Rustan Burton for attending the meeting and for his interest in United Way’s Board of Directors and the organization.

**Adjournment**

Chair Becker adjourned the meeting at 6:30 PM