**Board Members in Attendance**

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| X | Mark Mesdag - Chair | E | Kelli Grummett  |  | **Staff** |
| E | Rustan Burton – Past Chair | E | Rosemary Hagevig  | X | Wayne Stevens |
| X | Ann Gifford– Secretary | E | Joy Lyon | X | Sara Truitt  |
| X | Bill Peters –Treasurer | X | Fred Parady |  |  |
| T | Sue Bill  | E | Warren Russell  |  | **Guest(s):** |
| X | Kendri Cesar | X | Millie Ryan |  |  |
|  |  | X | Robbie Stell |  |  |
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| Legend:    X = present           E = excused absence         T = teleconference A=absent |

**Call to Order and Introductions**

Chair Mesdag called the meeting to order at 5:20 PM. A quorum was established with seven members present.

**Approval of Agenda**

**Motion: Treasurer Peters moved to adopt the agenda as presented. Board Member Stell seconded the motion.**

Chair Mesdag asked if there were any objections to adopting the agenda as presented.

Members expressed no objections to the adoption of the agenda as presented.

**With no objections, the agenda was adopted as Presented.**

**Approval of Minutes**

**Motion: Treasurer Peters moved to approve the minutes from the March 17, 2016 Board of Directors meeting. Board member Stell seconded.**

**Motion approved unanimously.**

**PRESENTATIONS** – **2014 IRS 990 Tax Return**

Treasurer Peters and Chair Mesdag reported that the Finance Committee and the tax specialist at Elgee, Rehfeld, Mertz had reviewed the 990 forms and all were in order. Treasurer Peters had signed the forms. Taxes were filed.

**Committee Reports**

 **Resource Development**

**Finance Committee – Treasurer Peters**

Treasurer Peters reported that the Finance Committee and staff had met on Wednesday April 20 to review the March finance reports. Revenues continue to be up from the prior year. Expenses are tracking and down from the prior year. Coeur Alaska campaign finished up strong and up from last year. Other campaigns continue to trickle in and campaign response has been very positive. Staff believes campaign totals will be up this year over last.

**Motion: Treasurer Peters moved that the Board accept the March Finance statement as presented. Secretary Gifford Seconded**

**With no objections, the report was accepted.**

**Campaign Committee – Bill Peters, Rustan Burton**

Resource Development Director Sara Truitt gave an update on the 2016 campaign. Ms. Truitt reiterated the point made during the Finance Committee segment that the SHARE and CFC numbers were indeed recorded but that they were recorded after the Finance Report was completed for March and would be reflected in the April report. Ms. Truitt also advised that she had a conference call set up with Mike Wynn and Barbara Bozeman of UWA/SHARE Campaign as well as Bejean Page and Elizabeth Shultz with the State of Alaska for May 6th at 2pm. Ms. Truitt advised that this call was designed to touch base regarding a stronger presence with the state campaign for 2016. Ms. Truitt added that she intended to schedule a meeting of the Campaign Committee in May following that conference call so as to begin the planning process for the Fall Local Campaign as well.

**Events Committee – Sue Bill, Kelli Grummet, Rosemary Hagevig**

Board member Bill reported on activity of committee members leading up to the dinner cruise. Advertising is set to begin on radio and in the newspaper. Board members are encouraged to promote the event. Board members Hagevig and Grummett have done a great job gathering door prizes and silent auction items. Treasurer Peters reported that he had just sent out a boosted Facebook post to encourage participating in the event.

**Governance**

**Board Development Committee – Mark Mesdag**

Chair Elect Mesdag reported that he was meeting with a couple of potential board candidates in the coming week. He noted that board members need to be thinking about additional board members.

**Personnel Committee – Bill Peters, Ann Gifford**

Treasurer Peters reported that now that the revised position descriptions have been adopted, the committee will begin work on developing a review process and form for the CEO annual review. He indicated that he would like to have it completed by the CEO’s anniversary date of mid-July.

**Education Committee - Robbie Stell, Ann Gifford, Joy Lyon**

Secretary Gifford reported that the committee had met on April 20 and had received an update from Reading Tutor Coordinator Lisa Worl on reading tutor program numbers for 2016: 36 current tutors at 3 schools connecting with 43 students. Harborview expanded from 1 to 7 tutors. The committee reviewed information from Lisa Richardson with UAS regarding a summer literacy program for kids at UAS and took flyers to re-distribute to interested groups.

A written report from the committee’s meeting is included in the packet. Board member Stell’s “My Turn” opinion piece on the Reading Tutor program was published in the Juneau Empire newspaper on March 31. The committee is developing a list of summer programs that will need reading volunteers. They will be provided to the current reading tutors to see if any may be willing to continue involvement in reading tutor activities.

**Income Stability Committee – Millie Ryan**

Board Member Ryan provided an update on HB 188, establishing a program for financial accounts for individuals with disabilities; exempting the procurement of contracts for the program from the State Procurement Code; exempting certain information on participants in the program from being subject to inspection as a public record; providing that an account under the program for an individual with a disability is not a security; allowing a state to file a claim against an individual's financial account under the program to recover Medicaid payments after the individual's death; and providing for an effective date. She noted that passage of this legislation will make a significant impact in the lives of those with disabilities and enable them to accumulate and retain savings without penalty or loss of benefits.

**Health Committee –** Board member Kendri reported that she and Member Russell were in the process of planning a meeting to discuss what topics the committee would like to focus on. She noted the Stop Heroin Start Talking planning meetings that staff had been attending, noting they intended to discuss this with staff in efforts to explore ways in which the Health Committee might get involved in that initiative. She attended the Food Resource meeting earlier in the day and learned about the Supplemental Nutrition Assistance Program (SNAP).

**Strategic Plan Update –**

Chair Mesdag noted that we need board members to work with the organization’s committees. He encouraged board members to invite other community members to serve on the committees. Staff made note of those board members expressing interest in committee service and will update the list for the May board meeting.

**Old Business**

**New Business**

**Election of New Board Member Fred Parady to fill an unexpired term ending Jan 2017**

The Executive committee had met with Board Candidate Fred Parady and recommended that he be elected to the board.

**Motion: Treasurer Peters moved to elect Fred Parady to the board to fill the unexpired term ending in January of 2017. Secretary Gifford seconded.**

**Motion approved unanimously.**

 **Approval of Proxy Vote for the United Way Worldwide annual membership meeting**

President Stevens pointed out the materials from United Way Worldwide in the packet and asked the Board to approve his action to authorize Patricia J. Turner, Esq., Secretary of United Way Worldwide to cast our proxy as indicated at the United Way Worldwide annual meeting on May 10, 2016.

**Motion: Treasurer Peters moved to elect authorize President Stevens to authorize our proxy vote to Ms. Turner. Board Member Parady seconded.**

**Motion approved unanimously.**

**Presentation and Review of IRS Form 990**

Treasurer Peters and Chair Mesdag had previously reported to the board on the FY 2015 filing of the organization IRS Form 990.

**Motion: Secretary Gifford moved to acknowledge review and receipt of the FY 2015 IRS Form 990. Treasurer Peters seconded.**

**Motion approved unanimously.**

**Approval of Community Impact Grant**

President Stevens reviewed the request from the Juneau Community Foundation seeking our participation in providing grant funds to support a universal breakfast program in Juneau schools. This support would be $5,000 to supplement the more than $13,000 that the Juneau Community Foundation is committing to the program for the 2016-17 school year.

**Motion: Board Member Parady moved to approve the expenditure of $5,000 for the Universal Breakfast Program in cooperation with the Juneau Community Foundation, with the funds to come from the FY 2016 Community Impact Grants. Treasurer Peters seconded.**

**Motion approved unanimously.**

**Chairs Report – Chair Mesdag**

Chair Mesdag thanked all board members for their efforts to develop a working strategic plan. He stated that the committees would be the front lines for developing and implementing the strategic plan.

**President’s Report**

President Stevens pointed out correspondence in the board packet, including his activity reports of the last month. He noted that he had now been in Alaska for 45 years this week. He briefly outlined an idea to develop a text-to-give program for the visitors in the downtown core area. The concept is to give visitors an alternative to the panhandling activity in the downtown area. Funds would be used to support The Glory Hole, Front Street Community Health Clinic and other organizations serving the homeless and indigent population.

**Resource Development Director Report – Sara Truitt**

 Resource Development Director Truitt noted briefly that she had covered the majority of her report previously in the meeting. However, she used this time to note that the Partner Agency application period for the United Way of Southeast Alaska CFC Federation had passed the CFC review board’s approval and all 24 members who applied were thus admitted into our federation. Ms. Truitt explained that the Partner Agency application process was a 12 week long process. She cited that the United Way Worldwide requirements are very thin and each local governing board is thus allowed to develop their own requirements for Partner Agency status locally. Ms. Truitt explained that she would like to pull together an ad hoc committee to review the current partner agency requirements that United Way of Southeast Alaska requires of its members, for the purposes of

revamping, simplifying and streamlining the application process for the future. Ms. Truitt also reported at this time that she was working with the Sportsman’s Warehouse incoming store manager to obtain a corporate donation for the Cruise for a Cause as well as pursue them as a possibly strong Workplace Campaign participant for 2016.

**Board Member Comments**

Board Member Ryan reported on the most recent meeting of the Nonprofit Leaders Network. Jayne Andreen had facilitated a discussion and training on the issue of planning for emergency succession at organizations. Ms. Andreen provided some excellent materials for the group. The training was well received and gave start to the conversation on how to plan for the unexpected. President Stevens would bring materials to the Finance Committee to start the discussion for United Way. The goal is to develop a written plan on how best to deal with the unexpected loss of senior leadership in the organization.

Treasurer Peters reported that True North will be hosting a Financial Reality Fair on Monday, May 9th at Yaakoosge Daakahidi High School from 9:15 to 11:15am. They are reaching out to past and new volunteers to staff the stations at the fair. They are looking for volunteers to be onsite at the school from 8:45am until 11:15am. The Get REAL Financial Reality Fair connects volunteers to work with students on making financial decisions about the many aspects of life and keeping a budget. High school students today face a more complicated world when it comes to finances and budgeting. This event is an opportunity to prepare students for the financial reality of their future.

**Adjournment**

Chair Mesdag adjourned the meeting at 7:00 PM