**Board Members in Attendance**

|  |
| --- |
|  |
| X | Mark Mesdag - Chair | E | Kelli Grummett  |  | **Staff** |
| E | Rustan Burton – Past Chair | X | Rosemary Hagevig  | X | Wayne Stevens |
| X | Ann Gifford– Secretary | X | Joy Lyon | X | Sara Truitt  |
| X | Bill Peters –Treasurer | E | Fred Parady |  |  |
| E | Sue Bill  | X | Warren Russell  |  | **Guest(s):** |
| E | Kendri Cesar | X | Millie Ryan |  |  |
|  |  | X | Robbie Stell |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Legend:    X = present           E = excused absence         T = teleconference A=absent |

**Call to Order and Introductions**

Chair Mesdag called the meeting to order at 5:20 PM. A quorum was established with eight members present.

**Approval of Agenda**

**Motion: Board Member Hagevig moved to adopt the agenda as presented. Secretary Gifford seconded the motion.**

Chair Mesdag asked if there were any objections to adopting the agenda as presented.

Members expressed no objections to the adoption of the agenda as presented.

**With no objections, the agenda was adopted as Presented.**

**Approval of Minutes**

**Motion: Secretary Gifford moved to approve the minutes from the April 21, 2016 Board of Directors meeting. Treasurer Peters seconded the motion**

**Motion approved unanimously.**

**PRESENTATIONS** – Diversity Conference “Be the Change” report – Felicite Toney, STAR AmeriCorps

Felicite Toney worked with Jorden Nigro from Zach Gordon Youth Center (ZGYC) and Ati Nasiah from AWARE to organize and plan a youth diversity conference, Be The Change. The event took place on Friday, May 13th from 9:30am -3:30 pm at the Juneau Arts and Humanities Culture Center and Zach Gordon Youth Center.

Youth participants were from all three Juneau high schools (Juneau Douglas, Thunder Mountain, and Yaaḵoosgé Daakahídi) and totaled over 150 students. Students participated in workshops that offered open discussion and hands on activities.

**Presenters with workshops:**

Sitka Youth Leadership Committee offered two workshops: “Building a Positive Peer Culture” and “Interrupting Oppression for Peer Leaders.” They also brought their social media campaign, “I AM”, which encourages people to take a photo of themselves and attach a positive adjective to it and share it on social media.

Sources of Strength offered a workshop titled “Using your Strengths to be the Change” which discussed the eight sources of strength and how to use them, as well as the signs of suicide and unhealthy relationships. The workshop encouraged students to identify a trusted adult they could turn to in a time of need.

Teen Council offered a workshop titled “Our Relationship Revolution” which discussed healthy relationships.

LeadOn! For Peace and Equality offered a workshop titled “Creating Social Change in your School Environment” which discussed current school policy and how students can work to create policy.

Christy Erikson and FySh offered a workshop titled “The Power of Your Voice” which taught participants how to create spoken word poetry.

Our goal was to promote equity and social justice by interrupting oppression. We did this by discussing tough social issues (gender, race, stereotypes, etc) and by educating youth on these topics.

**Committee Reports**

 **Resource Development**

**Finance Committee – Treasurer Peters**

Treasurer Peters reported that the Finance Committee and staff had met on Tuesday May 17 to review the April finance reports. Revenues continue to be up from the prior year. Expenses are tracking and down from the prior year. Campaign continues to trend up from last year. Other campaigns continue to trickle in and campaign response has been very positive. Staff believes campaign totals will be up this year over last.

**Motion: Treasurer Peters moved that the Board accept the April Finance statement as presented. Secretary Gifford seconded.**

**With no objections, the report was accepted.**

**Campaign Committee – Bill Peters, Rustan Burton**

Resource Development Director Truitt reported that a Campaign Committee meeting was attempted but will need to be rescheduled. In the meantime, she has begun gathering documentation to streamline what organizations in SE have not been contacted for presentations. Conversations have begun with SHARE Campaign Coordinators in Anchorage (Mike Wyne, Barbara Bozeman, and Elizabeth Shultz) to help bolster the SHARE Campaign’s historically dwindling revenue. Ms. Truitt reported that the Campaign Coordinators are talking about holding a kick off at the Juneau State Office Building and wish to include UWSE in that process. Meanwhile UWSE has successfully applied to the 2016 SHARE Campaign, the results of which won’t be made available until June 20th.

**Events Committee – Sue Bill, Kelli Grummet, Rosemary Hagevig**

Resource Development Director Sara Truitt reported on the dinner cruise fund raiser. She highlighted that $9,400 in ticket sales and $1,105 in auction item sales had been recorded. Despite the fact that the Zulu Nyala Safari Package and Waterfall Resort Alaska Package had not sold, both operators have agreed that UWSE can use these packages in our 2017 auction. The grand total of auction items and ticket sales is $10,505.00.

**Governance**

**Board Development Committee – Mark Mesdag, Warren Russell**

Chair Elect Mesdag reported that he was in conversation with Board Member Russell about a couple of potential board candidates. They hope to meet with at least one of the candidates in the coming weeks. He noted that board members need to be thinking about additional board members.

**Personnel Committee – Bill Peters, Ann Gifford**

Treasurer Peters reported that now that the revised position descriptions have been adopted, the committee has begun work on developing a review process and form for the CEO annual review. They are working on a draft that is a one page document and simpler in its approach to the review process. He anticipates bringing the finished draft to the June 16 board meeting for board approval. He indicated that he would like to have it approved in advance of the CEO’s anniversary date of mid-July to be able to use it for this year’s annual review.

**Education Committee - Robbie Stell, Ann Gifford, Joy Lyon**

Secretary Gifford reported that the committee had not met, but she had participated in the annual celebration and thank you for volunteers with the LEARN UNITED: Reading Tutor program. She handed out a flyer which listed summer programs that will need reading volunteers. The flyers were recently provided to the current reading tutors to see if any may be willing to continue involvement in reading tutor activities. Secretary Gifford noted that the flyer was sent out to all Reading Tutors and encouraged board members to share in their workplaces.

**Income Stability Committee – Millie Ryan**

Committee Chair Ryan reported on her and other board members’ participation with the True North Financial Reality Fair, noting that it was a great success. She encouraged others to take the opportunity to participate in future events.

**Health Committee – Kendri Cesar, Warren Russell, Sue Bill**

Committee Chair Cesar reported that she and Member Russell were in the process of planning a meeting to discuss what topics the committee would like to focus on. She noted the Stop Heroin Start Talking planning meetings that staff had been attending, noting they intended to discuss this with staff in efforts to explore ways in which the Health Committee might get involved in that initiative. She attended the Food Resource meeting earlier in the day and learned about the Supplemental Nutrition Assistance Program (SNAP).

**Strategic Plan Update –**

**Old Business**

**Day of Caring – Sitka Warren Russell**

Board member Russell and Resource Development Director Truitt reported on the 2016 Sitka Day of Caring as a huge success with positive feedback from both the volunteer groups and the agencies being helped.

The Sitka Sentinel and KCAW provided coverage of the event. The event consisted of ten volunteers from four area businesses -- GCI, Wells Fargo, First National Bank Alaska and Northrim Bank -- providing service work at Sitkans Against Family Violence and the Sitka Corps Salvation Army.

**New Business**

 **Approval United Way Worldwide Membership Certification**

President Stevens pointed out the materials from United Way Worldwide in the packet and asked the Board to approve his filing of the membership certification.

**Motion: Treasurer Peters moved approve the submittal of the annual Membership Certification form to United Way Worldwide. Board Member Russell seconded.**

**Motion approved unanimously.**

**Establish FY 2016 Community Impact Grant funding level**

Treasurer Peters had previously reported to the board on the Finance Committee’s recommendations for funding the Community Impact Grant Program at $20,000 with $5,000 of the total committed the Juneau School District Breakfast Program.

**Motion: Board Member Hagevig moved to set the Community Impact Funding level at $20,000 with $5,000 committed to the school district’s Universal Breakfast program . Treasurer Peters seconded.**

**Motion approved unanimously.**

**Resignation of Board Member Kelli Grummett**

Chair Mesdag noted the letter of resignation from Board Member Kelli Grummett. He had spoken with her earlier in the week and confirmed that due to growing commitments at her business, she found herself unable to participate at a level she believed was necessary for success.

**Motion: Treasurer Peters moved to accept with regrets the resignation of Board Member Grummett. Board Member Russell seconded.**

**Motion approved unanimously.**

**Chairs Report – Chair Mesdag**

Chair Mesdag thanked all board members for their efforts to develop a working strategic plan. He stated that the committees would be the front lines for developing and implementing the strategic plan.

**Resource Development Director Report – Sara Truitt**

Resource Development Director Truitt noted that the National Association of Letter Carriers (NALC) Stamp Out Hunger Food Drive brought in a reported 4,000 pounds of food for Helping Hands and the SE Food Bank, which United Way participated in through assistance with advertising and promotional support. Ms. Truitt has established a project for AmeriCorps member Felicite Toney to work on during the summer portion of her term, called a Campaign Media Plan, which is designed to utilize Felicitie’s role as a Social Media Outreach person to write public interest articles featuring interviews with key workplace campaign contacts and/or donors to be published throughout the summer so as to provide soft promotion leading up to the September Kick off of the local Campaign.

 Ms. Truitt also reported a pending meeting of the ad hoc Partner Agency Review Committee for May 31st at 3pm, so as to review our requirements for being a partner agency. The goal is to ensure that we as a United Way are satisfied that this process is up to date and accurate, reflecting current expectations. Ms. Truitt closed by noting that she coordinated with Cook Inlet Tribal Council to bring a small shipment of children’s pajamas to Juneau to be distributed to partner agencies around Southeast. This is the first time the KIDS Shipment has been sent twice in one year.

**President’s Report**

President Stevens pointed out correspondence in the board packet, including his activity reports of the last month. He noted that he and the Reading Tutor coordinator Lisa Worl had just completed three luncheons recognizing and thanking the teachers and tutors and congratulating the students. Staff was wrapping up the successful dinner cruise fund raiser, the Diversity Conference, and the Sitka Day of Caring event. He noted that he and representatives of the Juneau Community Foundation presented the joint Community Impact check for the Juneau School District’s Universal Breakfast program to Superintendent Miller, School member Brian Holst and school district staff members on Wednesday morning May 18 at Glacier Valley School. There was lots of excitement about the breakfast program and it should get some good media coverage. President Stevens asked for board assistance in getting the word out to interested parties about our need for a maternity leave replacement for staff. We are looking to fill the position from June 20 – September 16.

**Board Member Comments**

Treasurer Peters reported that True North hosted a Financial Reality Fair on Monday, May 9th at Yaaḵoosgé Daakahídi High School from 9:15 to 11:15 am. He reported that 55 students participated. True North was very pleased with the support and participation of community members and especially pleased with the response from the students. Treasurer Peters thanked staff and board members who participated.

**Adjournment**

Chair Mesdag adjourned the meeting at 6:40 PM