|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Board Members in Attendance** | | | | | | |
| X | Warren Russell- Chair | A | Brittany Pace |  | **Staff** |
| X | Mark Mesdag - Past Chair | A | Chris Pace | X | Wayne Stevens |
| X | Jennifer Treadway- O'Dea – Secy. | E | Fred Parady | X | Kaylee Matheny |
| X | Karmen Bowman-Treasurer | X | Millie Ryan |  |  |
| E | Kendri Cesar | E | Tom Sullivan |  |  |
| X | Robbie Stell | X | Sasha Moore |  | **Guest(s):** |
| T | Joy Lyon |  |  |  |  |
|  |  |  |  |  |  |
| X= Present E= Excused Absence T= Teleconference A= Absent | | | | | | |

**Call to Order and Introductions**

Chair Russell called the meeting to order at 5:17 PM. A quorum was established with 8 members present.

**Approval of Agenda**

**Motion: Past Chair Mesdag moved to adopt the agenda as presented. Secretary Treadway- O’Dea seconded the motion.**

Chair Russell asked if there were any objections to adopting the agenda as presented.

Members expressed no objections to the adoption of the agenda as presented.

**With no objections, the agenda was adopted as presented.**

**Approval of Minutes**

**Motion: Secretary Treadway-O’Dea moved to approve the minutes of the May 17th, 2018 Board of Directors Meeting. Board Member Stell seconded the motion.**

**Motion to approve minutes as presented was approved unanimously.**

**PRESENTATIONS**

**Donor Development & Sustainability**- Kaylee Matheny & Samantha Dye

With Dye out of town, Matheny gave a brief update on donor development, explaining that additional reports have been pulled with direction from Samantha. Additionally, the donor development binder has been updated to make it more easily readable for committee members. More discussion will be had once Dye is back in town.

**COMMITTEE REPORTS**

**Resource Development:**

**Finance Committee -** Karmen Bowman, Chris Pace, & Mark Mesdag

No report available because Len, the accountant for UW Anchorage, was on vacation prior to his pending departure. President Stevens explained that a new accountant has been hired, but is still learning about UW Anchorage and other non-profits in Alaska.

**Campaign Committee -** Kendri Cesar & Mark Mesdag

No report because no recent meetings have been held. The committee plans to begin meeting in the next few months.

**Events Committee-** Brittany Pace, Jennifer Treadway-O’Dea, & Karmen Bowman

Discussion was held on canceling the comedy show. Chair Russell reminded everyone the topic was included in the new business portion of the agenda.

**Governance:**

**Board Development Committee-** Warren Russell & Mark Mesdag

Chari Russell introduced and welcomed Sasha Moore to her first board meeting.

Chair Russell explained the committee is still recruiting for a new board member with media/advertising skills.

**Personnel Committee-** Warren Russell, Jennifer Treadway-O’Dea & Brittany Pace

Chair Russell and Secretary Treadway- O’Dea plan to meet.

Discussion was had about board member Moore joining the events committee as Secretary Treadway- O’Dea asked to leave the events committee to work on the personnel committee.

**STRATEGIC DISCUSSIONS**

No Discussion.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

* **Approve United Way Worldwide 2018 Membership Certification –**

**Motion: Board Member Stell moved to approve the United Way Worldwide 2018 Membership Certification. Past Chair Mesdag seconded the motion.**

**Motion to approve United Way Worldwide 2018 Membership Certification was approved unanimously.**

* **Authorize President Stevens to send proxy to United Way Worldwide –**

**Motion: Secretary Treadway- O’Dea moved to approve the authorization of President Stevens to send proxy to United Way Worldwide. Past Chair Mesdag seconded the motion.**

**Motion to approve the authorization of President Stevens to send proxy to United Way Worldwide was approved unanimously.**

* **Adopt and update United Way of Southeast Alaska’s fiscal policy to reflect United Way Worldwide’s fiscal policy–**

**Motion: Past Chair Mesdag moved to approve the adoption and subsequent update of United Way of Southeast Alaska’s fiscal policy to reflect United Way Worldwide’s fiscal policy. Treasurer Bowman seconded the motion.**

**Motion to approve the adoption and update of United Way of Southeast Alaska’s fiscal policy to reflect United Way Worldwide’s fiscal policy was approved unanimously.**

* **Cancelation of Comedy Show and any verbal commitment –**

**Motion: Treasurer Bowman moved to approve the cancelation of the comedy show and any verbal commitment. Board member Stell seconded the motion.**

**Motion to approve the cancelation of the comedy show and any verbal commitment was approved unanimously.**

**Chair’s Report-**

Chair Russell discussed the need to recruit another board member.

Also discussed was the Day of Caring event and how the Sitka and Ketchikan Day of Caring dates have already passed. The idea to host these events in October was discussed. As summer tourist season will be ending, organizations will no longer be as busy. Chair Russel also reminded to board members that the Day of Caring in Juneau is typically at the end of September, so everyone should start thinking about their availability.

**President’s Report-**

President Stevens updated the board on the following topics:

* + VITA grant application
  + Close of the first year of AmeriCorps under UWSEAK
  + Federal grants
  + Reading tutor resigned
    - If anyone knows of a good candidate, please contact President Stevens.

**Board Member Comments-**

None

**Adjournment-**

Chair Russell adjourned the meeting at 6:22 PM