**Board Members in Attendance**

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| --- | --- | --- | --- | --- | --- |
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| X | Rustan Burton - Chair | E | Rosemary Hagevig |  | **Staff** |
| X | Karen Crane - Past Chair | E | Jaysen Katasse | X | Wayne Stevens |
| X | Mark Mesdag – Chair Elect | X | Joy Lyon | X | Sara Truitt |
| X | Bill Peters –Treasurer | X | Warren Russell |  |  |
| E | Ann Gifford– Secretary | X | Millie Ryan |  | **Guest(s):** |
| X | Sue Bill | E | Robbie Stell |  |  |
| E | Gail Dabaluz |  |  |  |  |
| X | Kelli Grummet |  |  |  |  |
|  |  |  |  |  |  |
| Legend:    X = present           E = excused absence         T = teleconference A=absent | | | | | |

**Call to Order and Introductions**

Chair Burton called the meeting to order at 5:18PM. A quorum was established with nine board members present.

**Approval of Agenda**

**Motion: Treasurer Peters moved to adopt the agenda as presented. Chair Elect Mesdag seconded the motion.**

Chair Burton asked if there were any objections to adopting the agenda as presented.

Members expressed no objections to the adoption of the agenda as presented

**With no objections, the agenda was adopted as amended.**

**Approval of Minutes**

**Motion: Past Chair Crane moved to approve the minutes from the March 19, 2015 Board of Directors meeting. Treasurer Peters seconded.**

**Motion approved unanimously.**

**PRESENTATIONS** – “How to Talk About United Way: An Introduction” Staff shared a short twenty minute presentation on the basics of United Way to the board.

**Committee Reports**

**Resource Development**

**Finance Committee – Bill Peters**

Treasurer Peters reported the Finance Committee had not met to review the March finance reports. Most of the committee had been busy with the tax deadline of April 15. He noted that this format had been requested of staff by the committee and he asked for feedback from the board on the new format. Expenses are flat and well within tolerances.

**Campaign Committee – Bill Peters, Rustan Burton**

Internal Campaign committee Chair Peters encouraged board members to review and update the Google document that lists the organizations board members have reached out to about holding a workplace campaign. New Board members were encouraged to review the list to see if they had additional ideas or suggestions for companies to contact. Staff had provided the Google Doc to all board members for their review prior to the board meeting. If there are companies/contacts to add to the list, board members should get that information to staff, who will update the list and then redistribute it to board members.

**Event Committee – Sue Bill, Kelli Grummet, Rosemary Hagevig, Rustan Burton**

Sue Bill updated board on status of Orca Point Lodge fund raising trip. Martin Buser is confirmed as the guest author/speaker. Alaska Airlines is donating travel for Mr. Buser and the Westmark Baranof is providing accommodations for his one night stay in Juneau. Dr. Eugene Huang of Southeast Radiation Oncology Center has donated $1,000 to purchase a kayak through Alaska Travel Adventures for use as a door prize for all who buy tickets to the event. Committee members have arranged for a silent auction and have gathered some great auction items. Board members need to encourage ticket sales to make this a successful sell out event.

**Governance Committee**

**Board Development Committee – Mark Mesdag**

Chair Elect reported no meeting due to tax season.

**Personnel Committee – Bill Peters, Ann Gifford**

Treasurer Peters reported no meeting.

**Education Committee - Robbie Stell, Ann Gifford, Joy Lyon**

In the absence of committee members no report was offered.

**Income Stability Committee – Gail Dabaluz, Jaysen Katasse**

In the absence of Board Members Katasse and Dabaluz, there was no report.

**Strategic Plan Update –**

**Goals Review**

Chair Burton reported on the meeting of the full board on March 30th to review and update the strategic plan. He encouraged board members to review the strategic materials developed as goals for what we want the organization to achieve in the coming year. He encouraged all board members to serve on at least one committee and encouraged committees to involve other community members on the committees. He noted that staff would include the goals list in each board packet for the board to review and report on progress.

**Old Business**

**Campaign Outreach Updates**

As noted above, board members were again encouraged to update the campaign outreach spreadsheet in Google Docs, and new board members were encouraged to add potential contacts for campaign activity.

**New Business**

**2013 IRS 990 Tax Return Review**

Chair Elect Mesdag provided a quick review of the 2013 990 Tax Return documents for the board. He noted that his tax team had reviewed the return and indicated a couple of small details that had been corrected. He asked the Board to accept the tax return as presented.

**Motion: Treasurer Peters moved to accept the 2013 990 Tax Return as presented. Past Chair Crane seconded.**

**Motion approved unanimously.**

**UWW Annual Meeting Proxy Approval**

President Stevens reviewed the materials from United Way Worldwide for their upcoming annual meeting. Items included election of Trustees for United Way Worldwide Board, election of Trustees for the USA Network Board, and bylaw amendments. He pointed out the materials in the packet and reported that the bylaw change raised the threshold level for the audit requirement from $250,000 to $500,000 in gross revenue. The approval of the bylaw change would have a significant positive reduction in the operating costs for United Way Southeast. Stevens noted he had participated in a webinar discussion on the topic, had reviewed the materials and encouraged the board to vote in support of the bylaw change.

**Motion: Board Member Grummet moved to authorize President Stevens to vote the proxy for United Way of Southeast Alaska supporting the candidates for the Board of Trustees of United Way Worldwide and the USA Network and to support the bylaw amendment as proposed by United Way Worldwide. Board Member Bill seconded.**

**Motion approved unanimously.**

**Chairs Report – Chair Burton**

Chair Burton noted he had nothing further to share.

**President’s Report**

President Stevens pointed out correspondence in the board packets, including his April activity report. He called the board’s attention to the list of our partner agencies by size and by community location. He also updated the board on progress on the renovation of office space and our eventual move to the first floor of the building.

**Resource Development Director Report – Sara Truitt**

Sara explained that she is still waiting to hear back from CFC regarding this year’s application. Meanwhile 2014 SHARE and CFC Checks are expected to be out by the end of April per United Way of Anchorage Accounting. Local 1st Quarter Payouts will be out shortly thereafter. Sara also presented a fundraising opportunity through Mudrooms events. A proposal for participation had gone out that day. Per Mudrooms organizers, proceeds would fall somewhere between $4-$6000. Sara explained we are competing with other non-profits to be the benefactor of the 2015-2016 Mudrooms series. Sara also reviewed AmeriCorps member Angie’s activities with volunteering at Partner agency events, such as AEYC’s Early Learning Fair as an exploration effort to make UW feel more present at local events. Sara provided an update that the Diversity conference is moving to late summer; she is working with board member Gail Dabaluz and SEALASKA Director Gail Cheney to brainstorm new approaches.

**Board Member Comments**

None

**Adjournment**

Chair Burton adjourned the meeting at 6:45 PM