**Board Members in Attendance**

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| X | Rustan Burton - Chair | X | Rosemary Hagevig |  | **Staff** |
| X | Karen Crane - Past Chair | E | Jaysen Katasse | X | Wayne Stevens |
| E | Mark Mesdag – Chair Elect | X | Joy Lyon | E | Sara Truitt |
| X | Bill Peters –Treasurer | E | Warren Russell |  |  |
| X | Ann Gifford– Secretary | X | Millie Ryan |  | **Guest(s):** |
| E | Sue Bill | E | Robbie Stell | X | Pastor Tari-Stage Harvey, SOV |
| T | Gail Dabaluz |  |  | X | Shawn Eisle, Discovery SE |
| E | Kelli Grummet |  |  | X | Steve Merli, Discovery SE |
|  |  |  |  |  |  |
| Legend:    X = present           E = excused absence         T = teleconference A=absent | | | | | |

**Call to Order and Introductions**

Chair Burton called the meeting to order at 5:30PM. A quorum was established with eight members present.

**Approval of Agenda**

**Motion: Treasurer Peters moved to adopt the agenda as presented. Past Chair Crane seconded the motion.**

Chair Burton asked if there were any objections to adopting the agenda as presented.

President Stevens suggested adding approval of Community Impact Grant funding amounts.

Finance committee met on Wednesday in advance of Board meeting and recommended a level for funding.

Members expressed no objections to the adoption of the agenda as amended.

**With no objections, the agenda was adopted as Amended.**

**Approval of Minutes**

**Motion: Past Chair Crane moved to approve the minutes from the April 16, 2015 Board of Directors meeting. Treasurer Peters seconded.**

**Motion approved unanimously.**

**PRESENTATIONS** – **Shawn Eisle and Steven Merli with Discovery Southeast Alaska** shared a short presentation on the Community Impact Grant they received from UWSEAK in AUGUST OF 2014. A copy of the written report was included in the board packet.

**Pastor Tari Stage Harvey with Shepherd of the Valley Church and Chair of the Food Resource Group** presented information on the issue of hunger in Juneau. She shared a presentation titled “Food Insecurity in Juneau” with excerpts from the statewide survey conducted in spring of 2014 by the Food Bank of Alaska. The statistics came from the Feeding America Survey 2014. It was a very thoughtful presentation on the challenge of food and hunger in Juneau. She thanked the board for their support and the work of United Way staff. She reported that she regularly refers folks to the UWSEAK website where the web page tab “Find Help” has an updated list of all the food pantries and food distribution programs in Juneau.

**Committee Reports**

**Resource Development**

**Finance Committee – Bill Peters**

Treasurer Peters reported the Finance Committee had met to review the April finance reports. He noted that the new format had been requested of staff by the committee and he noted that it made for an easier read to know where we stand relative to a year ago. Income continues to grow, albeit not to the level we aimed for with the budgeted goal of $450,000 for the campaign. Expenses are flat and well within tolerances. As we wrap up this fiscal year on August 31, it is time to turn our attention to the coming fall campaign and redouble our effort to grow the campaign across Southeast.

**Campaign Committee – Bill Peters, Rustan Burton**

Internal Campaign Committee Chair Peters encouraged board members to review and update the Google document that lists the organizations board members have reached out to about holding a workplace campaign. New board members were encouraged to review the list to see if they have additional ideas or suggestions for companies to contact. Staff had provided the Google Doc to all board members for their review prior to the board meeting. If there are companies/contacts to add to the list, board members should get that information to staff, who will update the list and then redistribute it to board members.

**Event Committee – Sue Bill, Kelli Grummet, Rosemary Hagevig, Rustan Burton**

Rustan gave a brief update on the success of the of the Orca Point Lodge fund raising trip. Martin Buser was a great presenter. We sold all 120 tickets for the event. Alaska Airlines donated travel and the Westmark Baranof provided accommodations. Dr. Eugene Huang of Southeast Radiation Oncology Center had donated $1,000 to purchase a kayak through Alaska Travel Adventures for use as a door prize for all who bought tickets to the event. The silent auction raised $15,355, for a total raised of $27,355.00. Expenses have not all yet been recorded, but we anticipate somewhere in the neighborhood of $15,000 for net revenue. This was a marked improvement from last year. President Stevens will provide a detailed income and expense report for the June board meeting. Chair Burton congratulated committee members and thanked the board for their support in this endeavor.

**Governance Committee**

**Board Development Committee – Mark Mesdag**

Chair Burton reported Chair Elect Mesdag had been working with staff on presentations for future board meetings.

**Personnel Committee – Bill Peters, Ann Gifford**

Treasurer Peters reported no meeting but noted that he would schedule a meeting with our CEO in early June to go over a draft job description and then would call a committee meeting to review and ultimately recommend the adoption of the job description. That would lead to a new evaluation process. Ultimately, his goal is to get the CEO evaluation done by the end of July. That would get us back on track for timely reviews of job performance.

**Education Committee - Robbie Stell, Ann Gifford, Joy Lyon**

Board Member Lyon reported on her Partnerships for Families and Children Annual Strategic Planning Meeting held on May 6. Secretary Gifford and President Stevens reported on the end of the year luncheon held to thank reading tutors and the on-going efforts to recruit new tutors for United Way’s Learn United Reading Tutor Program in partnership with Coeur Alaska..

**Income Stability Committee – Gail Dabaluz, Jaysen Katasse**

Board Member Dabaluz reported on the work that she and Board member Katasse had done over the previous month. Board Member Katasse made a presentation on fiscal responsibility at Yaakoosge Daakahidi Alternative High School on Tuesday 5/12. He presented to Paulette Davis and Kristi Smith’s “Healthy Self” class students on several topics related to fiscal responsibility and financial literacy. Ms. Dabaluz also reported that the Tlingit-Haida Regional Housing Authority had a very successful VITA tax assistance season. She stated that they had assisted in the preparation of more than 353 tax returns and saved community members throughout the region over $181,000 in fees and Earned Income Tax Credits.

**Community Impact Grant – Karen Crane, Bill Peters, Rustan Burton**

With the agenda item for this evening’s meeting that will set the funding level for the 2014 campaign Community Impact Grants, the committee will need to gather and review materials. Once the committee has approved the grant materials, staff will set the application process in motion.

**Strategic Plan Update –**

**Goals Review**

Chair Burton encouraged board members to review the strategic plan materials developed as goals for what we want the organization to achieve in the coming year. He encouraged all board members to serve on at least one committee and encouraged committees to involve other community members on the committees. He noted that staff would include the goals list in each board packet for the board to review and report on progress.

**Old Business**

**Campaign Outreach Updates**

As noted above, board members were again encouraged to update the campaign outreach spreadsheet in Google Docs, and new board members were encouraged to add potential contacts for campaign activity.

**New Business**

**UWW Annual Membership Application for Board Review and Approval**

President Stevens reviewed the materials from United Way Worldwide for our 2015 Membership Application. The application is due June 30, but he wanted to get the materials in front of the Board for their review in case additional information was needed by the Board. The board reviewed the materials and agreed it was a good representation of our operations and activities.

**Motion: Treasurer Peters moved to authorize President Stevens to submit the 2015 United Way Membership Certification. Board Member Hagevig seconded.**

**Motion approved unanimously.**

**Community Impact Grant Amount for 2015 grants**

Treasurer Peters reported that this year’s campaign donations for community impact work has increased substantially over last year’s campaign. The Finance Committee met on Wednesday May 20 and recommends that the board set the Community Impact Grant amount for 2015 at $30,000.

**Motion: Treasurer Peters moved to set the 2015 Community Impact Grant amount at $30,000.00. Past Chair Crane seconded.**

**Motion approved unanimously.**

**Chairs Report – Chair Burton**

Chair Burton requested that each committee designate one board member as Chair. This will help facilitate communication to staff and board. He also reminded board members about the need to make sure their annual contributions to United Way are up to date and asked all members to consider making a contribution via the campaign to United Way. Members asked if this was in addition to their already committed campaign pledges. Chair Burton stated that this was just a gentle reminder to ask all board members to make sure they are supporting United Way. This is not in addition to already pledged commitments.

**President’s Report**

President Stevens pointed out correspondence in the board packets, including his May activity report. He called the board’s attention to the email from one of the LEARN UNITED: Reading Tutors providing feedback on her experience for the school year. It was very positive feedback. He reported that staff had been moving to the first floor of the building and are operating in the new office space. He also reported that our AmeriCorps volunteer has been analyzing the Get Connected volunteer program on our website and its utilization by both volunteers and organizations. She will provide the board a report on her findings and recommendations at the June meeting.

**Resource Development Director Report – Sara Truitt**

President Stevens reported that Ms. Truitt was in training at United Way Worldwide headquarters and would have a full report on her resource development training, as well as her training with Anchorage on the ANDAR system, at the next board meeting.

**Board Member Comments**

Board Member Lyon shared that the Juneau Empire was offering AEYC a contribution of $10.00 for newspaper subscriptions and renewals. All new subscriptions and conversions to Easy-Pay automatically generate a $10 donation to AEYC from the Empire. She thanked Rustan and the staff at the Empire for their support of AEYC-SEA.

**Adjournment**

Chair Burton adjourned the meeting at 6:45 PM