**Board Members in Attendance**

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| E | Rustan Burton - Chair | X | Kelli Grummett  |  | **Staff** |
| X | Karen Crane - Past Chair | E | Rosemary Hagevig  | X | Wayne Stevens |
| X | Mark Mesdag – Chair Elect | X | Joy Lyon | X | Sara Truitt  |
| X | Bill Peters –Treasurer | X | Warren Russell - Arrived 6:15p |  |  |
| X | Ann Gifford– Secretary Dpt 6:15p | E | Millie Ryan |  | **Guest(s):** |
| T | Sue Bill -  | X | Robbie Stell | X | Kevin Ritchie |
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| Legend:    X = present           E = excused absence         T = teleconference A=absent |

**Call to Order and Introductions**

Chair Elect Mesdag called the meeting to order at 5:18PM. A quorum was established with nine members present or on-line.

**Approval of Agenda**

**Motion: Treasurer Peters moved to adopt the agenda as presented. Board Member Stell seconded the motion.**

Chair Elect Mesdag asked if there were any objections to adopting the agenda as amended.

Members expressed no objections to the adoption of the agenda as amended.

**With no objections, the agenda was adopted as Amended.**

**Approval of Minutes**

**Motion: Treasurer Peters moved to approve the minutes from the August 20, 2015 Board of Directors meeting. Past Chair Crane seconded.**

**Motion approved unanimously.**

**PRESENTATIONS** – **BAM video**

Kevin Ritchie, a volunteer with the Juneau After School Coalition, shared information about the BAM program. BAM is the acronym for the Before and After Middle School programs being run at Floyd Dryden and Dzantik'i Heeni Middle Schools. The program came into existence after the Boys and Girls Club in Juneau closed in 2009. Community members rallied to find an alternative to those programs. The BAM program has been in operation since the start of the school year in 2011. Currently CBJ Parks and Rec Department is administering the program through the Zach Gordon Youth Center. Mr. Ritchie shared a recently created video with the board. The video will be used to raise funds to support the BAM Program. The video was produced locally by Gabe Strong of G-Force Productions. Mr. Ritchie asked the United Way board to continue to support the BAM program by becoming a signatory to the Juneau After School Coalition Memorandum of Understanding. UWSEAK has been a supporter of the BAM Program since its inception. Board members were receptive to the presentation and request. They asked a few questions of Mr. Ritchie about the program and its funding.

**Board Development – How to make a campaign presentation – Campaign Co-Chair Mesdag**

 Campaign Co-Chair Mesdag led a discussion on best practices for campaign presentations. The board reviewed the Google Docs list and updated the sections identifying who would be making contacts.

**Committee Reports**

**Resource Development**

**Finance Committee – Treasurer Peters**

Treasurer Peters reported that he and staff had met on Wednesday, September 16 to review the August Finance reports. Income continues to grow, albeit not to the level we aimed for with the budgeted goal of $450,000 for the campaign. Expenses are flat and well within tolerances. With the $30,000 recently expended on the Community Impact Grant funding, our net loss for the year ending August 31 is $(25,387). Campaign growth was up almost 16% over last year. If we achieve growth of 15% for this year’s fall campaign we should be able to make our goal of $450,000.

**Motion: Treasurer Peters moved to approve the August Finance statement as presented. Secretary Gifford seconded.**

**Motion approved unanimously.**

**Campaign Committee – Bill Peters, Rustan Burton**

Internal Campaign Committee Chair Peters reported that the campaign kickoff event held on August 28 at the Juneau Empire offices was a great success. Breeze Inn donated food for the reception and John DeCherney of Specialty Imports hosted a wine tasting. Board member Kelli Grummett gathered four door prizes for the festivities. Staff presented the Google Docs list to the Board identifying all the companies who have previously hosted workplace campaigns. Staff will contact some and board members were encouraged to reach out to others to set up appointments for campaign presentations.

**Events Committee – Sue Bill, Kelli Grummet, Rosemary Hagevig, Rustan Burton**

In the afterglow of the successful campaign kickoff, the committee had not met.

**Governance Committee**

**Board Development Committee – Mark Mesdag**

Chair Elect Mesdag briefly outlined plans for future presentations on development and reported that the committee has started conversations on replacements for resigning board members. A list of names is being generated for possible candidates.

**Personnel Committee – Bill Peters, Ann Gifford**

Treasurer Peters reported that the President’s evaluation was complete. Chair Burton and Treasurer Peters had met with Stevens to review the evaluation. Treasurer Peters note that he will be meeting with President Stevens in the near future to wrap up work on a new job description and evaluation tool.

**Education Committee - Robbie Stell, Ann Gifford, Joy Lyon**

Secretary Gifford reviewed minutes from the committee’s meeting of September 15, 2015, which were included in the board packet. She reported that the committee is working with the Reading Tutor Coordinator to develop tutor recruitment strategies, and is exploring ways to promote reading achievement for children generally, including radio ads and outreach. The committee invited Dr. Lisa Richardson from UAS to serve on the committee.

**Income Stability Committee –**

No report offered

 **Health Committee – Chair Karen Crane, Millie Ryan, Sue Bill**

Board member Ryan reported that the committee had not met, but presented an update on the Front Street Clinic. She serves as a member on their Board. Front Street Clinic is now being managed by Alaska Island Community Services, a not-for-profit, Wrangell-based organization dedicated to providing quality health care services to our community and the surrounding areas. She noted that there may be opportunities to work with the Front Street Clinic on community health issues. The committee will explore some of the potential options. Board member Bill reported that they are working to strengthen our campaign efforts with Bartlett via collaboration with Maria Uchytil. They are also considering partnering with Bartlett Hospitals Kitchen to support the efforts of the Food Resources Group – which is currently looking for food prep facilities.

**Strategic Plan Update –**

**Goals Review**

**Old Business**

**2015 Day of Caring**

In the absence of the Day of Caring Committee Chair, Resource Development Director Truitt gave the board an update on status of the upcoming Day of Caring to be held on October 1. The Meet and Greet for agency representatives and workplace team leaders will be held on Friday, September 18 at the Prospector Hotel. Ms. Truitt also reviewed the list of partner agencies that had fully confirmed participation for Day of Caring, as well as the volunteer groups by workplace location. Ms. Truitt also confirmed the start time of 9:00 am at DIPAC for the Kick Off event. She reviewed the project that the board members would be participating in, noting that she was aware that not all board members would be able to participate.

**New Business**

**Approval of Memorandum of Agreement with the Juneau After School Coalition, BAM Program**

President Stevens reviewed the Memorandum of Agreement with the Juneau After School Coalition included in the board packet. He answered additional questions from members of the board about the relationship.

**Motion: Treasurer Peters moved to approve the draft Memorandum of Agreement with the Juneau After School Coalition. Motion seconded by Past Chair Crane.**

**The motion was approved unanimously.**

**Chairs Report – Chair Elect Mesdag**

Chair Elect Mesdag reminded folks to sign up for the Rotary Brewfest on Saturday, September 26 as volunteers. This is a $5,000 plus fundraiser for United Way, but requires our active participation and involvement.

**President’s Report**

President Stevens pointed out correspondence in the board packets, including the letter from the Lynden Family of Companies. Lynden has made a generous contribution to begin the fall campaign year. He noted his activity report included in the packet including meetings, networking opportunities and campaign presentations already conducted. He noted the commitment of the board to participate with the Juneau Rotary Club in their 4th annual Capital Brewfest coming up on the 26th. He reported that our AmeriCorps Volunteer should be on board in early October.

**Resource Development Director Report – Sara Truitt**

 Ms. Truitt reported that the main body of her report was already given in the Day of Caring Chair report. She added that she is also working on developing online pledge forms which would be given to agencies in place of the paper forms. These pledge forms would connect to an electronic spreadsheet that the Workplace Payroll person would fill out. These spreadsheets would then be uploaded into the database to track employees’ pledges. Ms. Truitt reported that she is still working out the details and learning the process so as to better understand its implementation.

**Board Member Comments**

**Adjournment**

Chair Elect Mesdag adjourned the meeting at 7:00 PM