

Mission Statement: "United Way collaborates with partner agencies to strengthen and improve Health, Education and Income Stability in Southeast Alaska."

**United Way of Southeast Alaska
Board of Directors Meeting**

**Thursday, May 19, 2016
5:15-7:00 PM**

United Way of Southeast Alaska 3225 Hospital Drive, Suite 106

Teleconference: (800) 315-6338, Code: 32251#

- I. CALL TO ORDER and INTRODUCTIONS** –Chair Mesdag
- II: APPROVAL OF AGENDA** – Corrections/Additions
- III: APPROVAL OF MINUTES** – Corrections/Additions
April 21, 2016 Board meeting minutes
- IV: PRESENTATIONS** – Diversity Conference "Be the Change" report – Felicite Toney, STAR AmeriCorps
- V: COMMITTEE REPORTS**
 - Resource Development**
 - Finance Committee – Bill Peters, Treasurer, April Finance Report
 - Campaign Committee – Bill Peters, Rustan Burton, Mark Mesdag
 - Events Committee – Sue Bill, Kelli Grummett, Rosemary Hagevig
 - Governance Committee**
 - Board Development Committee – Mark Mesdag, Warren Russell
 - Personnel Committee –Bill Peters, Ann Gifford
 - Education Committee – Robbie Stell, Ann Gifford, Kendri Cesar
 - Income Stability Committee – Millie Ryan, Bill Peters, Mark Mesdag
 - Health – Warren Russell, Kendri Cesar, Fred Parady
- VI: STRATEGIC PLAN UPDATE** –
- VII: OLD BUSINESS**
 - Day of Caring, Sitka – Warren Russell
- VIII: NEW BUSINESS**
 - United Way Worldwide Membership certification for Board Review
 - Establish FY 16 Community Impact Grant funding level
- IX: CHAIR REPORT** – Mark Mesdag
- X: PRESIDENTS REPORT** – Wayne Stevens
- XI: RESOURCE DEVELOPMENT DIRECTOR REPORT** – Sara Truitt
- XII: BOARD MEMBER COMMENTS**
- XIII: ADJOURNMENT**

Next Meeting June 16, 2016

Vision Statement: "United Way of Southeast Alaska addresses individual needs and improves lives by organizing the caring and collaborative power of our communities"

2016 Board Member Attendance														%		
Board Term Ends	First Name	Last Name	1/21	3/17	4/21	5/19	6/16	7/21	8/18	9/15	10/20	11/17	12/15	Attend	X's	Total
Jan - 2018	Sue	Bill	E	X	X									67%	2	3
	Rustan	Burton	X	E	E									33%	1	3
Jan - 2017	Kendri	Cesar	X	X	X									100%	3	3
														#DIV/0!	0	0
Jan - 2017														#DIV/0!	0	0
Jan - 2019	Ann	Gifford	E	X	X									67%	2	3
Jan - 2018	Kellie	Grummett	E	E	E									0%	0	3
Jan - 2018	Rosemary	Hagevig	X	X	E									67%	2	3
Jan - 2018	Joy	Lyon	X	E	E									33%	1	3
Jan - 2019	Mark	Mesdag	X	X	X									100%	3	3
Jan - 2017	Fred	Parady			X											
Jan - 2017	Bill	Peters	X	E	X									67%	2	3
Jan - 2018	Warren	Russell	E	X	E									33%	1	3
Jan - 2017	Millie	Ryan	X	X	X									100%	3	3
Jan - 2019	Robbie	Stell	X	X	X									100%	3	3
Total Board			12	12	13									0	0	4
Attendance			8	8	8	-	-	-	-	-	-	-	-			
Average Percentage attending			67%	67%	62%	###	###	###	###	###	#####	#####	#####	#DIV/0!		
	X = Attended															
	T = Teleconferenced in															
	E= Excused															
	A=Absent															

United Way of Southeast Alaska Board of Directors Meeting

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United Human Services Conference Room 3225 Hospital Drive, Suite 101, Juneau, AK

Board Members in Attendance

Board Members in Attendance					
X	Mark Mesdag - Chair	E	Kelli Grummett		Staff
E	Rustan Burton – Past Chair	E	Rosemary Hagevig	X	Wayne Stevens
X	Ann Gifford– Secretary	E	Joy Lyon	X	Sara Truitt
X	Bill Peters –Treasurer	X	Fred Parady		
T	Sue Bill	E	Warren Russell		Guest(s):
X	Kendri Cesar	X	Millie Ryan		
		X	Robbie Stell		
Legend: X = present E = excused absence T = teleconference A=absent					

Call to Order and Introductions

Chair Mesdag called the meeting to order at 5:20 PM. A quorum was established with seven members present.

Approval of Agenda

Motion: Treasurer Peters moved to adopt the agenda as presented. Board Member Stell seconded the motion.

Chair Mesdag asked if there were any objections to adopting the agenda as presented. Members expressed no objections to the adoption of the agenda as presented.

With no objections, the agenda was adopted as Presented.

Approval of Minutes

Motion: Treasurer Peters moved to approve the minutes from the March 17, 2016 Board of Directors meeting. Board member Stell seconded.

Motion approved unanimously.

PRESENTATIONS – 2014 IRS 990 Tax Return

Treasurer Peters and Chair Mesdag reported that the Finance Committee and the tax specialist at Elgee, Rehfeld, Mertz had reviewed the 990 forms and all were in order. Treasurer Peters had signed the forms. Taxes were filed.

Committee Reports

Resource Development

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Finance Committee – Treasurer Peters

Treasurer Peters reported that the Finance Committee and staff had met on Wednesday April 20 to review the March finance reports. Revenues continue to be up from the prior year. Expenses are tracking and down from the prior year. Coeur Alaska campaign finished up strong and up from last year. Other campaigns continue to trickle in and campaign response has been very positive. Staff believes campaign totals will be up this year over last.

**Motion: Treasurer Peters moved that the Board accept the March Finance statement as presented.
Secretary Gifford Seconded**

With no objections, the report was accepted.

Campaign Committee – Bill Peters, Rustan Burton

Resource Development Director Sara Truitt gave an update on the 2016 campaign. Ms. Truitt reiterated the point made during the Finance Committee segment that the SHARE and CFC numbers were indeed recorded but that they were recorded after the Finance Report was completed for March and would be reflected in the April report. Ms. Truitt also advised that she had a conference call set up with Mike Wynn and Barbara Bozeman of UWA/SHARE Campaign as well as Bejean Page and Elizabeth Shultz with the State of Alaska for May 6th at 2pm. Ms. Truitt advised that this call was designed to touch base regarding a stronger presence with the state campaign for 2016. Ms. Truitt added that she intended to schedule a meeting of the Campaign Committee in May following that conference call so as to begin the planning process for the Fall Local Campaign as well.

Events Committee – Sue Bill, Kelli Grummet, Rosemary Hagevig

Board member Bill reported on activity of committee members leading up to the dinner cruise. Advertising is set to begin on radio and in the newspaper. Board members are encouraged to promote the event. Board members Hagevig and Grummett have done a great job gathering door prizes and silent auction items. Treasurer Peters reported that he had just sent out a boosted Facebook post to encourage participating in the event.

Governance

Board Development Committee – Mark Mesdag

Chair Elect Mesdag reported that he was meeting with a couple of potential board candidates in the coming week. He noted that board members need to be thinking about additional board members.

Personnel Committee – Bill Peters, Ann Gifford

Treasurer Peters reported that now that the revised position descriptions have been adopted, the committee will begin work on developing a review process and form for the CEO annual review. He indicated that he would like to have it completed by the CEO's anniversary date of mid-July.

Education Committee - Robbie Stell, Ann Gifford, Joy Lyon

Secretary Gifford reported that the committee had met on April 20 and had received an update from Reading Tutor Coordinator Lisa Worl on reading tutor program numbers for 2016: 36 current tutors at 3 schools connecting with 43 students. Harborview expanded from 1 to 7 tutors. The committee reviewed information from Lisa Richardson with UAS regarding a summer literacy program for kids at UAS and took flyers to re-distribute to interested groups.

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A written report from the committee's meeting is included in the packet. Board member Stell's "My Turn" opinion piece on the Reading Tutor program was published in the Juneau Empire newspaper on March 31. The committee is developing a list of summer programs that will need reading volunteers. They will be provided to the current reading tutors to see if any may be willing to continue involvement in reading tutor activities.

Income Stability Committee – Millie Ryan

Board Member Ryan provided an update on HB 188, establishing a program for financial accounts for individuals with disabilities; exempting the procurement of contracts for the program from the State Procurement Code; exempting certain information on participants in the program from being subject to inspection as a public record; providing that an account under the program for an individual with a disability is not a security; allowing a state to file a claim against an individual's financial account under the program to recover Medicaid payments after the individual's death; and providing for an effective date. She noted that passage of this legislation will make a significant impact in the lives of those with disabilities and enable them to accumulate and retain savings without penalty or loss of benefits.

Health Committee – Board member Kendri reported that she and Member Russell were in the process of planning a meeting to discuss what topics the committee would like to focus on. She noted the Stop Heroin Start Talking planning meetings that staff had been attending, noting they intended to discuss this with staff in efforts to explore ways in which the Health Committee might get involved in that initiative. She attended the Food Resource meeting earlier in the day and learned about the Supplemental Nutrition Assistance Program (SNAP).

Strategic Plan Update –

Chair Mesdag noted that we need board members to work with the organization's committees. He encouraged board members to invite other community members to serve on the committees. Staff made note of those board members expressing interest in committee service and will update the list for the May board meeting.

Old Business

New Business

Election of New Board Member Fred Parady to fill an unexpired term ending Jan 2017

The Executive committee had met with Board Candidate Fred Parady and recommended that he be elected to the board.

Motion: Treasurer Peters moved to elect Fred Parady to the board to fill the unexpired term ending in January of 2017. Secretary Gifford seconded.

Motion approved unanimously.

Approval of Proxy Vote for the United Way Worldwide annual membership meeting

President Stevens pointed out the materials from United Way Worldwide in the packet and asked the Board to approve his action to authorize Patricia J. Turner, Esq., Secretary of United Way Worldwide to cast our proxy as indicated at the United Way Worldwide annual meeting on May 10, 2016.

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Motion: Treasurer Peters moved to elect authorize President Stevens to authorize our proxy vote to Ms. Turner. Board Member Parady seconded.

Motion approved unanimously.

Presentation and Review of IRS Form 990

Treasurer Peters and Chair Mesdag had previously reported to the board on the FY 2015 filing of the organization IRS Form 990.

Motion: Secretary Gifford moved to acknowledge review and receipt of the FY 2015 IRS Form 990. Treasurer Peters seconded.

Motion approved unanimously.

Approval of Community Impact Grant

President Stevens reviewed the request from the Juneau Community Foundation seeking our participation in providing grant funds to support a universal breakfast program in Juneau schools. This support would be \$5,000 to supplement the more than \$13,000 that the Juneau Community Foundation is committing to the program for the 2016-17 school year.

Motion: Board Member Parady moved to approve the expenditure of \$5,000 for the Universal Breakfast Program in cooperation with the Juneau Community Foundation, with the funds to come from the FY 2016 Community Impact Grants. Treasurer Peters seconded.

Motion approved unanimously.

Chairs Report – Chair Mesdag

Chair Mesdag thanked all board members for their efforts to develop a working strategic plan. He stated that the committees would be the front lines for developing and implementing the strategic plan.

President's Report

President Stevens pointed out correspondence in the board packet, including his activity reports of the last month. He noted that he had now been in Alaska for 45 years this week. He briefly outlined an idea to develop a text-to-give program for the visitors in the downtown core area. The concept is to give visitors an alternative to the panhandling activity in the downtown area. Funds would be used to support The Glory Hole, Front Street Community Health Clinic and other organizations serving the homeless and indigent population.

Resource Development Director Report – Sara Truitt

Resource Development Director Truitt noted briefly that she had covered the majority of her report previously in the meeting. However, she used this time to note that the Partner Agency application period for the United Way of Southeast Alaska CFC Federation had passed the CFC review board's approval and all 24 members who applied were thus admitted into our federation. Ms. Truitt explained that the Partner Agency application process was a 12 week long process. She cited that the United Way Worldwide requirements are very thin and each local governing board is thus allowed to develop their own requirements for Partner Agency status locally. Ms. Truitt explained that she would like to pull together an ad hoc committee to review the current partner agency requirements that United Way of Southeast Alaska requires of its members, for the purposes of

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revamping, simplifying and streamlining the application process for the future. Ms. Truitt also reported at this time that she was working with the Sportsman's Warehouse incoming store manager to obtain a corporate donation for the Cruise for a Cause as well as pursue them as a possibly strong Workplace Campaign participant for 2016.

Board Member Comments

Board Member Ryan reported on the most recent meeting of the Nonprofit Leaders Network. Jayne Andreen had facilitated a discussion and training on the issue of planning for emergency succession at organizations. Ms. Andreen provided some excellent materials for the group. The training was well received and gave start to the conversation on how to plan for the unexpected. President Stevens would bring materials to the Finance Committee to start the discussion for United Way. The goal is to develop a written plan on how best to deal with the unexpected loss of senior leadership in the organization.

Treasurer Peters reported that True North will be hosting a Financial Reality Fair on Monday, May 9th at Yaakoosge Daakahidi High School from 9:15 to 11:15am. They are reaching out to past and new volunteers to staff the stations at the fair. They are looking for volunteers to be onsite at the school from 8:45am until 11:15am. The Get REAL Financial Reality Fair connects volunteers to work with students on making financial decisions about the many aspects of life and keeping a budget. High school students today face a more complicated world when it comes to finances and budgeting. This event is an opportunity to prepare students for the financial reality of their future.

Adjournment

Chair Mesdag adjourned the meeting at 7:00 PM

United Way of Southeast Alaska

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unitedwayseak.org

LIVE UNITED



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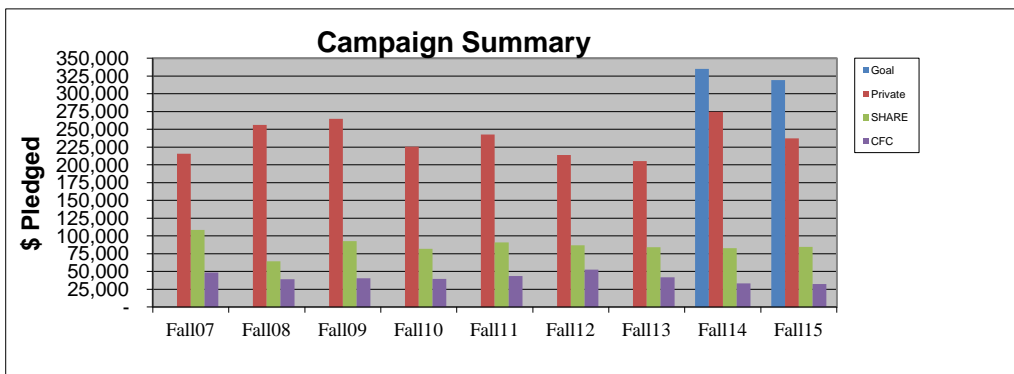
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**United Way of Southeast Alaska
Financial Summary
April 30, 2016**

	Year to Date Actuals	Prior YTD Actuals	Year to Date Budget	Variance
Revenues				
Fall 15 Campaigns				
Private Cpgn to UW	133,960	79,464	104,764	29,196
Community Impact Revenue	30,509	50,117	58,900	(28,391)
Designations from Other United Way	-	17,310	25,000	(25,000)
SHARE to UW	5,349	9,736	5,116	233
CFC to UW	2,284	3,852	4,430	(2,146)
Uncollectible Pledge Expense	(8,927)	-	-	(8,927)
15% From private cpgn	8,636	8,439	9,810	(1,175)
Subtotal Campaign	171,810	168,919	208,020	(36,210)
Non-Campaign Income	41,843	54,840	77,427	(35,584)
Total Revenues	213,653	223,759	285,447	(71,793)
Expenses				
Human Resources	101,560	111,703	100,597	(963)
Travel & Training	2,456	3,286	5,500	3,044
Community Impact	-	-	-	-
Other Expenses	78,563	77,963	94,164	15,601
Total Expenses	182,579	192,953	200,260	17,682
Net Income (Loss)	31,075	30,806	85,186	(54,112)

Liquidity (Current Ratio)

	Current Year	Prior YTD		Current FY	Prior FY
Assets, Liabilities & Equity					
Assets					
Cash	149,013	172,964	August		1.94
Accounts Receivable	193,080	191,900	July		2.06
Other	1,842	2,273	June		2.08
Total Assets	343,936	367,136	May		2.16
Liabilities & Equity					
Agency Designations Payable	167,121	160,309	April	1.87	2.08
Other	17,292	16,346	March	2.58	4.05
Equity	159,523	190,482	February	2.62	2.56
Total Liabilities & Equity	343,936	367,136	January	2.51	2.54
			December	1.91	2.61
			November	2.24	2.56
			October	2.19	2.51
			September	2.17	2.06



Campaign Collections

	Private	SHARE	CFC	TOTAL
Fall 15				
Total Campaign Pledges	231,386	84,391	32,048	347,824
Designated to UW	158,429	5,349	2,284	166,062
Designated to Agencies	72,957	79,042	29,764	181,763
Total Collections to date	130,252	21,528	2,216	153,996
% Collected	56%	26%	7%	44%
Fall 14				
Total Campaign Pledges	280,883	82,643	32,969	396,494
Designated to UW	183,982	9,736	3,852	197,571
Designated to Agencies	96,901	72,906	29,117	198,924
Total Collections to date	242,404	77,379	29,306	349,089
% Collected	86%	94%	89%	88%

United Way of Southeast Alaska

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MINUTES of the Health Committee Meeting

Date of meeting: 5/4/201 Time: 3:15

Place:

Members Present (first & last name): Warren Russell, Kendri Cesar

Members absent (excused): Fred Parady

Other persons present: Sara Truitt

Chairperson: Kendri Cesar

ITEMS DISCUSSED: UW Staff attendance at the Juneau Opiate Work Group

UW Participation on Food Resource Work Group

How these topics may/may not contribute to the Health Committee's goal development

Identifying if Food Resources should be considered topic for Health Committee vs. Income Stability Committee

DECISIONS MADE: Kendri to follow up with Income Stability Committee to define which Committ provides better focus for developments with the Food Resources Work Group

Staff will continue meeting with Juneau Opiate Work Group for now - not decisions made yet on how this health topic will drive work of this committee

Committee would like to continue meeting to determine areas of interest in the community that can define goals and objectives of this Committee

RECOMMENDATIONS TO BOARD FOR APPROVAL:

Adjourned at:

United Way Worldwide



United Way 2016 Membership Certification

Instructions:

- Both the Board Chair and Chief Executive Officer must sign and submit this form. If your United Way does not have a CEO, a second officer must also sign.
- Share this certification and your responses with the entire board and note date of meeting on page four. You may enter responses into this form, print or save as a PDF to share with the board, then return to sign after the board has approved the responses.
- Answer all questions and provide an explanation for any “no” answers.

Responses will be kept confidential and will only be shared with essential volunteers and staff of United Way Worldwide.

As stated in United Way Worldwide’s bylaws, United Ways will refrain from taking any actions or conducting activities likely to damage the welfare, interests, or reputations of the United Way system. United Ways will also meet the following requirements.

Requirement A: Tax-Exempt Status and Completion of the IRS Form 990

Is your United Way recognized as exempt from taxation under Section 501(c)(3) of the Internal Revenue Code as well as from corresponding provisions of other applicable state, local and foreign laws or regulations?	Yes
Did your United Way file the IRS Form 990 in a timely manner (within nine months of last fiscal year end)?	Yes
Date the last IRS Form 990 submitted to IRS:	March 2016
Have you followed the <i>UWW Implementation Standards for Membership Requirement A</i> in completing the IRS Form 990?	Yes
Was a copy of the IRS Form 990 provided to the organization’s governing body before it was filed?	Yes
Does your United Way effectively communicate its program service accomplishments in the IRS Form 990, Part III?	Yes
Is your United Way properly classified as a public charity as evidenced by checking box 7 on Part 1 of Schedule A of the IRS Form 990?	Yes
For the prior fiscal year, did the organization become aware of a material diversion of the organization’s assets? Please provide an explanation for a “YES” response to this question. Per the IRS, a material diversion is more than 5% of gross annual receipts or more than \$250,000, whichever is less.	No
Is the compensation for the top management official (e.g., CEO, executive director) and top financial official (e.g., chief financial officer) reported as required on the IRS Form 990 in Part VII?	Yes
Does your United Way make the IRS Form 990 (or 990 E-Z) available to the public?	Yes

Requirement B: Legal Requirements

Does your United Way comply with all applicable legal, local, state, and federal operating and reporting requirements (e.g., nondiscrimination)?	Yes
In the last 12 months, have there been any government agency led investigations of your United Way for violations of local, state, or federal laws? Please provide an explanation for a “YES” response to this question.	No
Does your United Way conduct anti-terrorism compliance measures?	Yes
Does your United Way comply with provisions of Sarbanes-Oxley applicable to nonprofit corporations (whistleblower protection and implementation of document retention and destruction policies)?	Yes
Does your organization promote itself as an equal opportunity employer?	Yes
Is your United Way currently registered to conduct charitable solicitations at the state and local level? A response is not required if not applicable to your United Way.	Yes

Requirement C: Governance

Does your United Way have an active, responsible, and voluntary governing body which ensures effective governance over the policies and financial resources of the organization?	Yes
Does the board approve the annual budget?	Yes
Does the board include at least two members with financial experience?	Yes
Does the board, or board-delegated committee, review financial statements on at least a quarterly basis?	Yes
Does the board review and approve fund distribution decisions?	Yes
Does your United Way regularly provide training to governing board members?	Yes
Does your United Way produce an annual report?	Yes
Does your United Way's governing board review its bylaws and other governance documents at least once every three years?	Yes
Are meeting minutes maintained for all governing board meetings?	Yes
Does your United Way have a board-approved business expense reimbursement policy?	Yes
Does your board meet at least quarterly?	Yes
Is the external auditor engaged by and working for the board or board-appointed committee?	Yes
Does your board review the external annual audit, and is the audit presented to the board by the auditor or audit committee chair?	Yes
Did the board approve the process for determining the CEO's compensation (e.g., type of comparability data, independent members of the board reviewing and approving CEO compensation)?	Yes
Did the board specifically approve the CEO's compensation?	Yes

Requirement D: Diversity & Inclusion

Does your United Way adhere to a locally developed and adopted statement to ensure volunteers and staff broadly reflect the diversity of the community it serves?	Yes
Does your board review the organization's diversity statement at least once every three years?	Yes
Does your board review, at least once every three years, a report of the board, volunteers and staff composition to ensure diversity is achieved?	Yes

Requirement E: Trademark

Does your United Way represent itself as a United Way in accordance with all United Way Worldwide trademark standards and requirements, including those contained in the licensing agreement?	Yes
Does your organization's name include a geographic modifier (e.g., United Way of XYZ County), and is the full corporate name included in public advertising (e.g., broadcast, print, electronic, email, social media, website)?	Yes
Does your United Way follow United Way brand identity guidelines in all respects?	Yes
Does your United Way only solicit businesses located in your zip codes on file at United Way Worldwide (GiftLink)?	Yes
Does your United Way limit its workplace solicitations to individuals who work at facilities in your zip codes on file at UWW?	Yes
Does your United Way limit its non-workplace solicitations of individuals to your zip codes on file at UWW (e.g., home addresses in your United Way's territory, special events in your United Way's territory)?	Yes

Does your United Way purchase promotional products bearing the marks of United Way only from vendors licensed by United Way Worldwide?	Yes
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Requirement F: Membership Investment

Does your United Way provide financial support to United Way Worldwide in accordance with the membership investment formula?	Yes
Will 2016 membership investment be paid in quarterly installments and in full no later than December 31, 2016?	Yes

Requirement G: Code of Ethics

Does your United Way adhere to a locally developed and adopted code of ethics for volunteers and staff, which includes provisions for ethical management, publicity, fundraising practices, and full and fair disclosure?	Yes
Do all staff and board members annually verify in writing they have reviewed the code of ethics?	Yes
Does your United Way have a written conflict of interest policy?	Yes
Does the code of ethics or conflict of interest policy instruct the board and staff to avoid conflicts of interest that would act against the best interest of United Way?	Yes
Does the code of ethics or conflict of interest policy include a process for reporting and resolving conflicts of interest should they occur?	Yes
Are the board members and staff required to disclose in writing, on an annual basis, any potential conflicts of interest?	Yes
Does your board review the code of ethics at least once every three years?	Yes

Requirement H: Audit

Does your United Way have an annual audit conducted by an independent certified public accountant whose examination complies with generally accepted auditing standards and GAAP? Organizations with annual revenue less than \$500,000 may have their financial statements reviewed by an independent certified public accountant.	Yes
Annual revenue per most recent year-end financial statement:	308838
Were most recent financial statements audited by an independent CPA (required if annual revenue exceeds \$500,000)?	Yes
Was the auditor's opinion unqualified (i.e., a "clean" audit)?	Yes
Were most recent financial statements reviewed by an independent CPA (acceptable only for organizations with annual revenue of less than \$500,000)?	
Fiscal year of most recent audit or review:	FY 2015
Has your United Way followed the <i>UWW Implementation Standards for Membership Requirement H</i> in preparing the audited financial statements?	Yes
Has your United Way followed the <i>Functional Expense and Overhead Reporting Standards for United Ways</i> in preparing the audited financial statements?	Yes
Does the board, executive committee or audit committee review the auditor's management letter and take appropriate actions to minimize any risks identified?	Yes
Has the board established or considered establishing an operating reserve policy?	Yes
Has the board, or board-delegated committee, approved the current provision for uncollectible pledges (estimated shrinkage)?	Yes

Requirement I: Self-Assessment

In the last three years, did your United Way conduct and submit to UWW a copy of its volunteer-led self-assessment of their community impact work, financial management, and organizational governance and decision making?	Yes
Indicate year of last self-assessment:	2013

Requirement J: Database II

Did/will your United Way submit Database 2 to UWW by May 15, 2016, or by June 30, 2016 (if on a July-June fiscal cycle)?	Yes
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Requirement K: Income and Expense Survey – Suspended for 2016**Requirement L: Campaign Reporting**

Does your United Way adhere to standard reporting guidelines contained in the Database 2 Survey in reporting campaign revenue and resources generated to United Way Worldwide?	Yes
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Are amounts reported on Database 2 provided in accordance with the NPC Total Resources Generated Policy?	Yes
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Has your United Way talked with neighboring United Ways and United Ways with whom you share accounts to ensure that your campaign proceeds are being properly reported in accordance with NPC policies?	Yes
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Requirement M: Cost Deduction Standards

Does your United Way adhere to the following cost deduction standards on designations (agency transactions): a) fees charged will be based on actual expenses; b) will not deduct fundraising or processing fees from designated gifts originating by or from another United Way organization?	Yes
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Does your United Way allow donor-designated contributions? If answer is no, you may skip next three questions.	Yes
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Have you calculated the maximum cost deduction rates according to the Cost Deduction Standards for Membership Requirement M (Part I) and are the rates charged at or below those rates?	Yes
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Has the board, or board-delegated committee, approved the currently used cost deduction rates for fundraising and management/general expenses?	Yes
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Does your United Way pay designated gifts quarterly that include reports required under this standard?	Yes
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Review by United Way Governing Board

Did/will your United Way's governing board review this certification?	Yes
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Please provide the date of the board's review of this certification:	May 19, 2016
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Note: If your organization's annual revenue is more than \$4 million, please submit the most recent audited financial statements, IRS Form 990 and code of ethics to membership@unitedway.org, or you may attach them now. **Do you have any documents to attach? If so, you will be prompted to upload them.**

No

Please provide an explanation for any "no" responses.

Revenues not over \$4 million

Please provide contact information so that United Way Worldwide may communicate directly with your United Way's leadership. United Way Worldwide will not share or disclose this information to outside parties.

I affirm that the information provided in this certification is accurate. I acknowledge my United Way's obligation to comply with the membership eligibility criteria contained in the United Way Worldwide bylaws, and to adhere to the rules and guidelines for use of United Way Worldwide collective and service membership marks as contained in the Member Trademark License Agreement. Failure to comply with United Way Worldwide membership eligibility criteria, including payment of membership investment, or to adhere to trademark policies, may result in termination of United Way Worldwide membership status.

First Signature

Name Wayne Stevens

Title

Date Signed

Phone 907-463-5530

E-mail president@unitedwayseak.org

Mailing Address 3225 Hospital Drive, Suite 106
Juneau, Alaska 99801-7863

Second Signature

Name

Title

Date Signed

Phone

E-Mail

Mailing Address

Presidents Report for May 19, 2016

Meetings

- 4/22 – Conversation with Dirk Van den Bosch
- 4/24 – Empty Bowls participation
- 4/26 – Rotary meeting
- 4/27 – Out to Seattle for long weekend
- 5/2 – Capital Chat Orca Point dinner cruise, Reading Tutor survey development
- 5/3 – Reading Tutor luncheon Riverbend Elementary
- 5/4 – Juneau After School Coalition
- 5/5 – Orca Point dinner cruise
- 5/6 – Reading Tutor luncheon Gastineau Elementary
- 5/9 – Reality Fair Yaakoosge High School
- 5/10 – Collective Impact meeting
- 5/11 – Reading Tutor luncheon Harborview Elementary, Annie Kincheloe poster design discussion, shopping for Diversity Conference
- 5/12 – Chamber luncheon, meet w/Dawn Wesley THRHA, P/u Sitka students Diversity Conference
- 5/13 – Diversity Conference
- 5/16 – lunch w/Mark Mesdag, Campaign Committee,
- 5/17 – Rotary meeting, UWSEAK Finance committee
- 5/18 – Amy Skilbred JCF check presentation at Glacier Valley, lunch w/Lisa Worl,
- 5/19 – United Way Board meeting

Worked on following tasks –

- Panhandling concept discussions
- United Business Performance Assessment preparation
- United Way Membership certification application
- United Way Business Performance Assessment
- Reading Tutor celebrations of students and tutors
- Orca Point cruise
- Diversity Conference