

**Mission Statement:** "United Way collaborates with communities and agencies across Southeast Alaska to strengthen and improve the Health, Education and Income Stability of all individuals."

**United Way of Southeast Alaska  
Board of Directors Meeting**

**Thursday, September 17, 2015  
5:15-7:00 PM**

**United Way of Southeast Alaska 3225 Hospital Drive, Suite 201**

**Teleconference: (800) 315-6338, Code: 32251#**

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- I. CALL TO ORDER and INTRODUCTIONS** –Chair Burton
- II: APPROVAL OF AGENDA** – Corrections/Additions
- III: APPROVAL OF MINUTES** – Corrections/Additions  
August 20, 2015 Board meeting minutes
- IV: PRESENTATIONS** – BAM Video – What Happens in Your Community After School  
Board Development – How to make a campaign presentation – Campaign co-chair Mark Mesdag
- V: COMMITTEE REPORTS**
  - Resource Development** –
    - Finance Committee – Treasurer Bill Peters, Treasurer, August Finance Statement
    - Campaign Committee – Treasurer Bill Peters, Rustan Burton
      - Google Docs for scheduling campaign presentations
    - Events Committee –Chair Kelli Grummet, Rustan Burton, Sue Bill
  - Governance Committee**
    - Board Development Committee – Chair Elect Mark Mesdag, Rustan Burton, Warren Russell
    - Personnel Committee –Treasurer Bill Peters, Ann Gifford, Rosemary Hagevig
    - Education Committee – Robbie Stell, Ann Gifford, Joy Lyon
    - Income Stability Committee – Jaysen Katasse, Gail Dabaluz, Millie Ryan
    - Community Impact Committee – Karen Crane, Bill Peters, Rustan Burton
    - Health – Chair Karen Crane, Sue Bill, Millie Ryan,
- VI: STRATEGIC PLAN UPDATE** –
- VII: OLD BUSINESS**
  - Day of Caring Coordinator
- VIII: NEW BUSINESS**
  - Approval of Memorandum of Understanding with Juneau After School Coalition, BAM program
- IX: CHAIR REPORT** – Rustan Burton
- X: PRESIDENTS REPORT** – Wayne Stevens
- XI: Resource Development Director Report** – Sara Truitt
- XII: BOARD MEMBER COMMENTS**
- XIII: ADJOURNMENT**

**Next Meeting October 15, 2015**

**Vision Statement:** "United Way envisions a region where all individuals and families achieve their human potential through education, income stability and healthy lives."

<b>2015 Board Member Attendance</b>																<b>%</b>		
<b>Board Term Ends</b>	<b>First Name</b>	<b>Last Name</b>	<b>1/24</b>	<b>2/19</b>	<b>3/19</b>	<b>3/30</b>	<b>4/16</b>	<b>5/21</b>	<b>6/18</b>	<b>7/16</b>	<b>8/20</b>	<b>9/17</b>	<b>10/15</b>	<b>11/19</b>	<b>12/17</b>	<b>Attend</b>	<b>X's</b>	<b>Total</b>
Jan - 2018	Sue	Bill		X	X	X	X	E	X	X	X					88%	7	8
Jan - 2016	Rustan	Burton	X	E	X	X	X	X	X	X	X					89%	8	9
	Karen	Crane	X	X	E	X	X	X	X	X	E					78%	7	9
Jan - 2017	Gail	Dabaluz	X	X	E	X	E	X	A	A						50%	4	8
Jan - 2016	Ann	Gifford	X	X	X	X	E	X	E	X	X					78%	7	9
Jan - 2018	Kellie	Grummett			E	X	X	E	X	E	X					57%	4	7
Jan - 2018	Rosemary	Hagevig	X	X	X	X	E	X	X	X	X					89%	8	9
Jan - 2014	Jaysen	Katasse	X	X	E	X	E	E	E	E						38%	3	8
Jan - 2016	Joy	Lyon	X	X	X	E	X	X	X	X	X					89%	8	9
Jan - 2016	Mark	Mesdag	X	X	X	X	X	E	E	X	X					78%	7	9
Jan - 2017	Bill	Peters	X	X	X	X	X	X	X	E	X					89%	8	9
Jan - 2018	Warren	Russell		X	E	E	X	E	X	X	E					50%	4	8
Jan - 2017	Millie	Ryan	X	X	E	X	X	X	X	X	X					89%	8	9
Jan - 2016	Robbie	Stell	E	X	X	X	E	E	X	X	E					56%	5	9
Total Board			11	14	14	14	14	14	14	14	12	12	14	14	14	0	0	4
Attendance			10	12	8	12	9	8	10	10	9	-	-	-	-			
Average Percentage attending			91%	86%	57%	86%	64%	57%	71%	71%	75%	0%	0%	0%	0%	82%		
	X = Attended																	
	T = Teleconferenced in																	
	E= Excused																	
	A=Absent																	

## United Way of Southeast Alaska Board of Directors Meeting

Thursday, August 20, 2015  
5:15-6:55 PM

United Human Services Conference Room 3225 Hospital Drive, Suite 101, Juneau, AK

### Board Members in Attendance

Board Members in Attendance					
T	Rustan Burton - Chair	X	Rosemary Hagevig		<b>Staff</b>
E	Karen Crane - Past Chair	E	Jaysen Katasse	X	Wayne Stevens
X	Mark Mesdag – Chair Elect	X	Joy Lyon	X	Sara Truitt
X	Bill Peters –Treasurer	E	Warren Russell		
X	Ann Gifford– Secretary	X	Millie Ryan		<b>Guest(s):</b>
X	Sue Bill -	E	Robbie Stell		
E	Gail Dabaluz				
X	Kelli Grummett				
Legend: X = present    E = excused absence    T = teleconference    A=absent					

#### Call to Order and Introductions

Chair Elect Mesdag called the meeting to order at 5:19PM. A quorum was established with nine members present or on-line.

#### Approval of Agenda

President Stevens noted that the Personnel Committee requested the Board add an Executive Session to the agenda to review the President/CEO evaluation with Board

**Motion: Board Member Hagevig moved to adopt the agenda as amended. Secretary Gifford seconded the motion.**

Chair Elect Mesdag asked if there were any objections to adopting the agenda as amended. Members expressed no objections to the adoption of the agenda as amended.

**With no objections, the agenda was adopted as Amended.**

#### Approval of Minutes

**Motion: Treasurer Peters moved to approve the minutes from the July 15, 2015 Board of Directors meeting. Board Member Hagevig seconded.**

**Motion approved unanimously.**

#### PRESENTATIONS – None

#### Committee Reports

#### Resource Development

##### Finance Committee – Treasurer Peters

Treasurer Peters reported that he and staff had met on Wednesday, August 19 to review the July Finance reports. Income continues to grow, albeit not to the level we aimed for with the budgeted goal of \$450,000 for the campaign. Expenses are flat and well within tolerances. While we currently show a positive net income, with one more month of expenses and the \$30,000 dedicated to the Community Impact Grant funding, we expect to see another net loss for the year.

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**Motion:** Treasurer Peters moved to approve the July Finance statement as presented. Secretary Gifford seconded.

**Motion approved unanimously.**

## **Campaign Committee – Bill Peters, Rustan Burton**

Internal Campaign Committee Chair Peters reported that there had been two campaign cabinet meetings to continue planning for the 2015 Fall Campaign: one on Thursday August 06 and one earlier in the day on August 20<sup>th</sup>. Jim Strader with Bartlett Regional Hospital has agreed to serve as Co-Chair for this year's campaign. Kristin Bartlett has agreed to return as the other Co-Chair. The committee discussed plans for the campaign kickoff event, which will be held on August 28 at 5:00 pm at the Juneau Empire. Breeze Inn is donating food for the reception and John DeCherney will host a wine tasting. Kelli Grummett has gathered four door prizes to add to the fun. The Campaign Committee will be working with the Events Committee on the event details.

## **Events Committee – Sue Bill, Kelli Grummett, Rosemary Hagevig, Rustan Burton**

Board Members Sue Bill and Kelli Grummett reported on their committee's exploration of new fundraising ideas. One idea presented involves networking with local restaurants to feature special menu items, the proceeds of which would flow to UWSEAK as a fund raiser. They are brainstorming on how to best accomplish this and how to potentially involve as many food service places as possible. They also reported that they plan to start working on United Way's next Orca Point Cruise for A Cause in January. On a separate note, committee members asked how they can be of assistance with this year's Day of Caring.

## **Governance Committee**

### **Board Development Committee – Mark Mesdag**

Chair Elect Mesdag briefly outlined plans for future presentations on development and reported that the committee has started conversations on replacements for resigning board members.

### **Personnel Committee – Bill Peters, Ann Gifford**

Treasurer Peters reported that the President's evaluation was complete. The Personnel Committee will ask the board to go into executive session at the conclusion of the meeting to discuss the results. Treasurer Peters note that he will be meeting with President Stevens in the near future to wrap up work on a new job description and evaluation tool.

### **Education Committee - Robbie Stell, Ann Gifford, Joy Lyon**

Secretary Gifford reviewed minutes from the committee's meeting of August 11, which were included in the board packet. She reported that the committee is working with the Reading Tutor Coordinator to develop tutor recruitment strategies, and is exploring ways to promote reading achievement for children generally, including radio ads and outreach. Recruiting flyers were handed out at the Governor's Picnic at UAS on August 14. The committee also discussed potential individuals to invite to serve on the committee.

### **Income Stability Committee – Gail Dabaluz, Jaysen Katasse**

In the absence of Board members Katasse and Dabaluz there was no report.

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## **Community Impact Grant – Karen Crane, Bill Peters, Rustan Burton, Ann Gifford**

In the absence of Past Chair Crane, Treasurer Peters reported that the committee would present the committee's recommendations under new business. The grant application period closed on Friday July 31. The Community Impact review team met on Thursday August 13 to review the grant applications and develop their recommendations.

## **Health Committee – Chair Karen Crane, Millie Ryan, Sue Bill**

Board member Ryan reported that the committee had not met, but presented an update on the Front Street Clinic. She serves as a member on their Board. Front Street Clinic is now being managed by Alaska Island Community Services, a not-for-profit, Wrangell-based organization dedicated to providing quality health care services to our community and the surrounding areas. She noted that there may be opportunities to work with the Front Street Clinic on community health issues. The committee will explore some of the potential options.

## **Strategic Plan Update –**

### **Goals Review**

## **Old Business**

### **2015 Campaign Updates**

Chair Burton asked board members to be thinking about their connections with businesses in the region. He also encouraged members to reach out and invite others to participate in a work place campaign at their place of business. Businesses across the region are very generous. The workplace campaign allows employees to engage in philanthropy. Board members were encouraged to add potential contacts for campaign activity.

## **New Business**

### **Resignation of Board Member Gail Dabaluz**

President Stevens pointed out the letter in the board packet from Board Member Dabaluz, noting that she will be stepping down due to time commitments required to complete her doctorate degree.

### **Resignation of Board Member Jaysen Katasse**

President Stevens shared the letter from Board Member Katasse noting his decision to step down as his sons are at an age where he wants to be more involved in their activities.

**Motion: Treasurer Peters moved to accept with regrets the resignations of Board Members Dabaluz and Katasse. Board Member Grummett seconded.**

**Motion approved without objection.**

### **Participation in Emergency Preparedness Expo September 11 & 12 at Centennial Hall**

President Stevens relayed the offer from representatives of the Local Emergency Preparedness Council (LEPC) to have a no cost booth at the upcoming Preparedness Expo. He asked if Board member were interested in accepting the offer and if they were willing to volunteer some time to staff the booth. Board members indicated a willingness to participate and to volunteer.

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## Approval of Community Impact Grant award recommendations

Treasurer Peters reported on the Community Impact Grant Committee meeting of August 13. The members reviewed all grant applications, shared their top selections and the committee found agreement on awards. This year the community impact grant process was highly competitive. The total amount of funds requested was \$65,413.00 which far exceeded the \$30,000.00 budget for Community Impact Grants. The complete list of applications and recommendations was included in the board packet. The committee recommended ratification of the recipients and their projects as listed below:

### Education

- Assn. for the Edu of Young Children (AEYC) - Aboard for Early Literacy \$2,500
- Southeast Regional Resource Center (SERRC) - Family Literacy Program at Gruening Park \$3,500.00
- Thorne Bay Library - Lap Sit Reading Kit \$1,125
- Zach Gordon Youth Center - Body and Mind Afterschool Program \$3,500
- **Total Education Grants \$10,625**

### Income

- Craig Public Library - No Job Seeker Left Behind Program \$1,353
- Ketchikan Youth Initiatives - Shelter for Paintball Field \$3,500
- **Total Income Stability Grants \$4,853**

### Health

- Alaska Aids Association (4 A's) - Syringe Access Program \$1,750
- Sitka Local Foods Network - Sitka Education Garden \$1,765
- The Glory Hole - Juneau Vulnerability Index Survey \$1,780
- Southeast Alaska Independent Living (SAIL) - Rural Outreach \$3,500
- Sitkans Against Family Violence (SAFV) Sitkans Against Family Violence \$2,500
- Front Street Community Health Center Rx Assistance Program \$3,500
- **Total Health Grants \$14,795**

**Motion:** Treasurer Peters moved to accept the recommendations of the Community Impact Grant committee, and to approve an additional \$273 to fully fund the requested grants. Motion seconded by Secretary Gifford.  
The motion was approved unanimously.

## Chairs Report – Chair Burton

Chair Burton reminded folks to sign up for the Rotary Brewfest on Saturday, September 26 as volunteers. This is a \$5,000 plus fundraiser for United Way, but requires our active participation and involvement.

## President's Report

President Stevens pointed out correspondence in the board packets, including the letter from United Way Worldwide confirming our completion of the 2015 membership requirements and a press release from United Way of Anchorage noting the uptick in requests for assistance from the Alaska 211 program. Stevens reported that we will be receiving an annual grant award from CBJ for conducting the community wide diversity training

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program. He has met with the new CBJ Parks and Recreation Department Manager of the Zach Gordon Youth Center and they are developing some ideas for the diversity training to involve teens.

## Resource Development Director Report – Sara Truitt

Sara reported that she is working with OneEach, our website service provider, to explore using their new texting application that can be used to text event and campaign information to participating donors/interested community members. Sara reported that the database does not currently have many cell phone numbers in it but the possibilities for using the technology could mean more streamlined, timely communication with donors. Sara also discussed efforts to develop an online fillable pledge form. This would be a form that could be filled and submitted online by people at workplaces. The data could then be downloaded into a spreadsheet and the payroll specific data distributed to workplace campaign payroll contacts at the various workplaces. In addition, Sara discussed the work done to date for this year's Day of Caring, which will take place on October 1<sup>st</sup>. She reported that we have approximately 12 work sites, but so far have confirmed only one volunteer group's participation. She explained that board member Warren Russell, the Day of Caring Chair, is actively working to secure more volunteer groups, but noted that if any other board member has connections to help recruit more volunteer participation, their assistance would be much appreciated, given the short timeframe between now and the Meet and Greet on September 18<sup>th</sup>.

## Board Member Comments

### Executive Session

**Motion: Treasurer Peters moved to go into Executive Session to discuss a personnel matter, specifically the evaluation of the President/CEO. Motion seconded by Board Member Grummett.**

**The motion was approved unanimously.**

**Motion: Treasurer Peters moved to come out of Executive Session, noting that no actions had been taken by the Board while in Executive Session. Motion seconded by Board Member Grummett.**

**The motion was approved unanimously.**

**Motion: Treasurer Peters moved to approve a \$1,000 bonus for the President/CEO and to develop a proposed structure for future President/CEO compensation for consideration at the September board meeting. Motion Seconded by Secretary Gifford.**

**The motion was approved unanimously.**

Treasurer Peters noted that he and Board Chair Burton would be meeting with President Stevens to review Steven's evaluation, discuss his compensation, and establish goals for the coming year.

## Adjournment

Chair Elect Mesdag adjourned the meeting at 7:30 PM

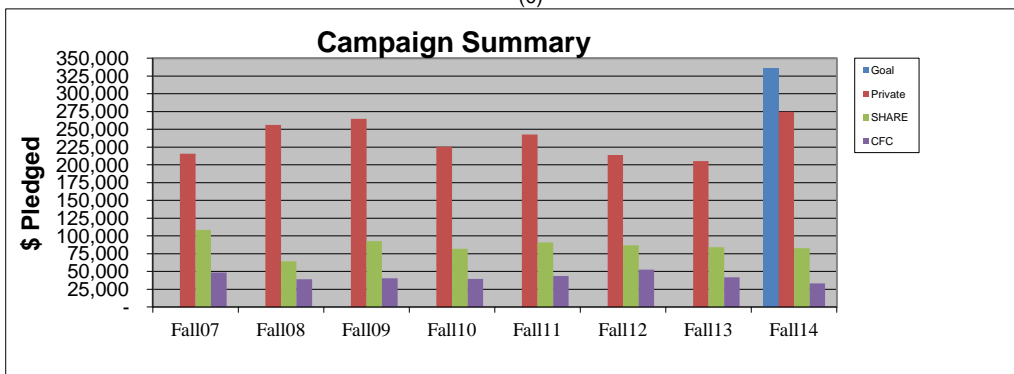
**United Way of Southeast Alaska  
Financial Summary  
August 31, 2015**

	Year to Date Actuals	Prior YTD Actuals	Year to Date Budget	Variance
<b>Revenues</b>				
<b>Fall 14 Campaigns</b>				
Private Cpgn to UW	102,167	111,683	190,950	(88,783)
Community Impact Revenue	51,953	24,669	34,200	17,753
Out-of-Area Pledge Revenue	23,823	-	-	23,823
SHARE Cpgn to UW	9,736	2,059	4,500	5,236
CFC to UW	3,852	1,474	4,950	(1,098)
Uncollectible Pledge Expense	(643)	-	(4,642)	3,999
15% From private cpgn	10,959	10,369	14,108	(3,148)
<b>Subtotal Campaign</b>	<b>201,847</b>	<b>150,255</b>	<b>244,066</b>	<b>(42,218)</b>
<b>Non-Campaign Income</b>	<b>79,701</b>	<b>97,932</b>	<b>71,160</b>	<b>8,541</b>
<b>Total Revenues</b>	<b>281,548</b>	<b>248,187</b>	<b>315,225</b>	<b>(33,677)</b>
<b>Expenses</b>				
<b>Human Resources</b>	157,689	149,369	159,694	2,005
<b>Travel &amp; Training</b>	6,526	4,651	8,010	1,484
<b>Community Impact</b>	30,273	15,000	27,000	(3,273)
<b>Other Expenses</b>	112,446	128,279	132,793	20,347
<b>Total Expenses</b>	<b>306,935</b>	<b>297,298</b>	<b>327,497</b>	<b>20,562</b>
<b>Net Income (Loss)</b>	<b>(25,387)</b>	<b>(49,111)</b>	<b>(12,272)</b>	<b>(13,115)</b>

**Liquidity (Current Ratio)**

	Current Year	Prior YTD		Current FY	Prior FY
<b>Assets, Liabilities &amp; Equity</b>					
<b>Assets</b>					
Cash	132,144	188,259	<b>August</b>	1.94	1.97
Accounts Receivable	141,528	133,492	<b>July</b>	2.06	1.68
Other	3,862	11,022	<b>June</b>	2.08	1.65
<b>Total Assets</b>	<b>277,534</b>	<b>332,774</b>	<b>May</b>	2.16	1.67
<b>Liabilities &amp; Equity</b>					
Agency Designations Payable	125,599	129,756	<b>April</b>	2.08	2.35
Other	17,646	38,467	<b>March</b>	4.05	2.41
Equity	134,289	164,551	<b>February</b>	2.56	2.39
<b>Total Liabilities &amp; Equity</b>	<b>277,534</b>	<b>332,774</b>	<b>January</b>	2.54	2.20
			<b>December</b>	2.61	2.27
			<b>November</b>	2.56	1.35
			<b>October</b>	2.51	2.46
			<b>September</b>	2.06	2.06

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**Campaign Collections**

	Private	SHARE	CFC	TOTAL
<b>Fall 13</b>				
<b>Total Campaign Pledges</b>	<b>205,482</b>	<b>83,959</b>	<b>41,504</b>	<b>330,944</b>
Designated to UW	136,353	2,059	1,474	139,886
Designated to Agencies	69,129	81,900	40,030	191,058
Total Collections to date	197,501	79,469	38,356	315,327
% Collected	96%	95%	92%	95%
<b>Fall 14</b>				
<b>Total Campaign Pledges</b>	<b>274,843</b>	<b>82,643</b>	<b>32,969</b>	<b>390,454</b>
Designated to UW	177,942	9,736	3,852	191,531
Designated to Agencies	96,901	72,906	29,117	198,924
Total Collections to date	168,496	43,983	12,609	225,087
% Collected	61%	53%	38%	58%



**United Way of Southeast Alaska**

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Juneau, Alaska 99801  
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[unitedwayseak.org](http://unitedwayseak.org)

**LIVE UNITED**



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## **Juneau Afterschool Coalition Memorandum of Agreement**

### **Purpose:**

Middle school students are at an extremely vulnerable age, and the hours after school until parents arrive home are especially dangerous. Currently, Juneau provides only a very limited number of afterschool activities for middle school students. The purpose of this Memorandum of Agreement is to offer Juneau middle school students and families educational and recreational opportunities from the end of the school day until approximately the time most parents get home from work. The goal of providing these opportunities is:

- **The improvement of academic and life-long learning and social skills; and,**
- **A reduction of the number of middle school age youth that begin the development of addictions, depression, and other social and mental problems that will hinder them throughout their lives.**

### **This agreement is between:**

- Catholic Community Service, Inc.
- Juneau School District
- City and Borough of Juneau
- University of Alaska Southeast
- Juneau Youth Services
- Association of Alaska School Boards
- Tlingit and Haida Central Council
- United Way of Southeast Alaska
- Big Brothers/Big Sisters of Alaska
- Rotary Clubs of Juneau (Juneau-Gastineau, Juneau, Valley)
- National Council on Alcoholism and Drug Dependence (NCADD) Juneau
- UAF Cooperative Extension Service
- The Hub Afterschool Program
- Juneau Economic Development Council (S.T.E.M. Program)
- Communities in School - Juneau
- A.W.A.R.E.
- ASK - Sealaska Heritage Foundation
- ASK - Goldbelt Native Corporation
- ASK - Southeast Alaska Regional Health Consortium (SEARHC)

Whereas, according to the national research, in the U.S., youth crime rate for the first hour after school is **triple**, and youth not in afterschool programs are **3 times more likely to experiment with drugs, alcohol, cigarettes, and sex.**

Whereas, a Juneau Middle School Activity Survey 10/2010 of half of Juneau's middle school students found that, **“More than 2 out of 3 students reported they "Hang out at home" or "Hang out with friends" 3 to 5 days per week after school.”** This number of potentially unsupervised middle schoolers is well above the national average.

Whereas, research has linked the following to youth involved in afterschool programs:

- ▶ School dropout reduction
- ▶ Youth suicide prevention
- ▶ Youth safety, health and well-being
- ▶ Youth substance abuse prevention
- ▶ Youth crime prevention
- ▶ Teen pregnancy reduction
- ▶ Improved future civic participation
- ▶ Job readiness

Whereas, the modest school funding for before and middle school afterschool "prevention" programs has been significantly cut.

Whereas, the development of strong before and afterschool programs is the most cost effective additional effort Juneau can make to **reach the most youth, at the lowest cost, at the earlier stage of critical youth issues.**

**Now, therefore, be it resolved** that the vision of the Juneau Afterschool Coalition is:

**"The improvement of academic and lifelong learning skills in Juneau's youth by providing a broad range of interesting and skill building before and afterschool activities."**

**Now, therefore, be it further resolved** that the above agencies will endeavor to expand a coordinated community based collaborative "before and afterschool" program in Juneau middle schools by:

1. Collaborating on assessing need, planning, public relations, and quality control;
2. Providing staff and resources as allowed in the approved budget of each agency;
3. Connecting with community and volunteer organizations and individuals to augment before and after school program offerings and services;
4. Collaborating to recruit youth participants, especially those considered "at risk."

**Section 1. Advisory Board:** The Afterschool Coalition Advisory Board shall consist of the signatory agencies below.

The Advisory Board shall meet at least quarterly to:

1. Collaborate on **assessing need** annually through student/parent surveys, community focus groups, and other means.
2. Develop an **annual budget and operations plan** to integrate government, community, and volunteer resources to provide integrated before and afterschool programming.
3. Work with each member organization to **structurally dedicate staff and resources** to provide a base coordinated interagency afterschool program;
4. Maintain on-going **public relations** efforts to maintain community volunteer effort and donations.

5. Jointly develop a **strategy to recruit participants**, such as afterschool program familiarization assemblies at schools, **especially targeting those considered "at risk"** for youth problems and poor academic achievement.
6. **Assess the quality and effectiveness** of before and afterschool programming at least annually, especially in regard to the participation and impact on higher risk youth. The process will include convening a meeting of participating community organizations and volunteers.
7. **Connect with community and volunteer organizations** and individuals to augment before and after school program offerings and services.
8. **Solving operation and policy problems** as they arise.

**Section 2. Staff supervision:** Each agency will supervise and evaluate its own employees. However, each agency agrees to evaluate its employees involved with the program on their ability to collaborate with partner agencies, and comments from the Advisory Board shall be considered by evaluators.

### **Section 3. Partner resource and service agreements.**

#### Catholic Community Service:

- Provide financial services for the Afterschool Program under the auspices of Catholic Community Service, Inc. including custodianship of funds, acceptance of grants, general payroll and accounting, accounts payable, etc. (In kind value of services is estimated to be at least \$5,000)
- Employ Afterschool Program staff under Catholic Community Service, Inc - however, supervision will be the responsibility of the Juneau School District Middle School Principals, and the Community Schools Program with general oversight by the Afterschool Coalition.

#### Juneau School District:

- Will make its middle school facilities, not otherwise in use, reasonably available for after school activities until 6:00 p.m. on weekdays, and as further negotiated. Each school principal will have a veto for any activity or volunteer/activity provider in school facilities.
- Will endeavor to use its middle school activity bus to transport students as late as 6:00p.m.
- Will contribute \$5,000 per year as available for the middle school Afterschool program.
- Will set rules for participation of volunteers in the schools and oversee implementation of volunteer screening. Assume reasonable liability for activities that occur in school facilities.
- Will provide office space, etc. for an Afterschool Coordinator at each middle school.
- Will maximize the availability of adult staff, such as counselors and cultural educators, during afterschool hours.
- The middle school principals and staff will work with the Afterschool Program to supervise afterschool coordinators, maximize student participation, the quality of

programming, and the recruitment of students who could benefit from such programs.

- Will provide assistance as needed from the Community Schools Program as resources allow.
- Will assist in the advertisement of afterschool activities in the school newsletters, emails to parents, daily announcements, and other communication resources.
- Will help plan and assist in program statistics and evaluation.

#### City and Borough of Juneau:

##### General

- Maintain an annual grant of \$47,500 to match private funds.

##### Library activities in the schools:

- Web design, video game design, blogging, etc. For example: 45- or 60-minute sessions on creating blogs and posting blog entries, photo mashups on Flickr, creating customized search engines on Rollyo, playing with online image generators.
- Work with computers, internet and play computer games.
- Jig Saw puzzles and board games
- Studying and homework help and Learning foreign languages

##### Parks and Recreation Department:

- Coordination between the Recreation Division and the Afterschool Coalition including transportation, activities, and other services.
- Coordination where possible between other CBJ recreation programs and the Afterschool Coalition included but not limited to the following:
  - Zach Gordon Youth Center – Photography Class – 2 x week for one month – Fall season preferably
  - Zach Gordon Youth Center - nutritious snack making – 1 x week for one month – Fall season preferably
  - Zach Gordon Youth Center – Open Gym Activities in Outdoor Covered Play Area 2 x week for a month – Spring
  - Treadwell Skating Ring – Nature-based program (similar to offerings of Day Camp) 2 x week for the month of May
  - Dimond Park – Guard Start Program – 2 x week for fall season (40 hours) – Some land-based activities could happen at Floyd Dryden Middle School, then students would need to walk over to Dimond.
  - Water Safety Instructor Aid Class 2 x week for spring season – Some land-based activities could happen at FD, then students would need to walk over to Dimond Park Pool.
  - Basic Water Rescue – 2 x week for spring season – Some land-based activities could happen at FD, then students would need to walk over to Dimond Park Pool.
- Juneau Police Department – Provide two annual Junior Police Academies
- NEW? Juneau Fire Department – Provide two annual Junior Fire Academies.

University of Alaska Southeast:

- The UAS will contribute \$5,000 this year, and thereafter as available, to match funds for the Afterschool program.
- The UAS Graduate School of Education and the University in general will promote the development and staffing of afterschool activities utilizing UAS resources and students.

Juneau Youth Services, Inc.:

- Provide part-time Behavioral Health Specialists in each middle school to provide prevention and early intervention services to at-risk students, including recruiting higher risk students into afterschool activities as appropriate.
- Support the development of afterschool programming at the two middle schools.

Association of Alaska School Boards:

- Provide \$5,000 in funding through the Alaska Initiative for Community Engagement for at least one year.
- Provide training and assistance in developmental assets, positive youth development, or other relevant areas. Provide \$5,000 in funding for at least one year.

Tlingit and Haida Central Council

- Provide \$5,000 per year as available to assist in meeting the costs of providing one site coordination staff person at each Middle School.
- Work cooperatively with the Afterschool Coalition to provide a mix of cultural and other activities aimed primarily at the needs of Native Youth.

United Way of Southeast Alaska

- Continue to maintain and improve the youth activity web page and social networking systems to inform youth and families about activity options.
- Will continue to support funding and activity solicitation from community organizations.
- Provide other support to the program as needed to make it successful.
- United Way Americorps will assist in site coordination at the Middle Schools as time allows.

Big Brothers/Big Sisters of Alaska:

- Designate a BBBS staff member to serve as liaison between the After School Coalition and Big Brothers Big Sisters in Juneau;
- Identify “at risk” youth currently being served by BBBS and promote their participation in after school programming
- Identify “at risk” youth who are currently waiting for a Big Brother or Sister and promote their participation in after school programming.
- Encourage volunteer Bigs to meet with their Littles during the after school hours to help limit the amount of unsupervised time for youth.

Rotary Clubs of Juneau (Juneau-Gastineau, Juneau, and Glacier Valley)

- Jointly provide funding of at least \$1,000 per Club for at least the first year, and thereafter, as available.
- Support the development of a Rotary District Simplified Matching Grant for materials and stipends.
- Continue to advocate for afterschool programming in Juneau as a permanent community service.
- Encourage members to use their contacts in other community organizations to develop afterschool activities.
- Encourage on-going financial support from the business community.
- Encourage members to volunteer in afterschool activities.

#### National Council on Alcohol and Drug Dependence

- NCADD youth counselors will encourage "at-risk" youth to participate in afterschool programs.
- NCADD will provide program assistance as needed and available in developing and implementing afterschool activities.

#### Southeast Alaska Regional Health Consortium (SEARHC)

- SEARHC's assistance in providing meaningful culturally relevant afterschool activities supports the long term goal of building capacity in Juneau to intervene earlier, to prevent substance use and abuse, suicide and fetal alcohol spectrum disorders and to promote community, family and individual wellness. To this end, SEARHC Behavioral Health Prevention Program will include:
- Contribution of \$5,000 per year for at least two years as to match funds for the basic operation of the afterschool program at Juneau's middle schools.
- Working with teachers and staff to identify and refer youth and families for SEARHC prevention activities including afterschool programs.
- SEARHC Prevention Specialists will refer youth to local treatment services including recruiting high risk students into afterschool programs as appropriate.
- SEARHC will participate with the Juneau Afterschool Coalition in information and awareness campaigns including making parents and care givers aware of SEARHC prevention activities as well as afterschool program opportunities.

#### UAS Cooperative Extension Service:

- Provide 4-H and other youth programs as available as afterschool activities.

#### The Hub Afterschool Program

- Work closely with the Afterschool Coalition to coordinate Afterschool programs at the middle schools and at The Hub afterschool program.
- Provide space for open gym and other programs utilizing The Hub facilities as appropriate.
- The Afterschool Coalition will encourage the schools to coordinate transportation to and from The Hub as resources allow.

#### Juneau Economic Development Council - S.T.E.M. Program (Science, Technology, Engineering, and Math)

- Assist in the development of Afterschool programs that support skill and interest development in science, technology, engineering, and math.
- Work with Junior Achievement to provide afterschool programs.

Communities in Schools - Juneau

- In school counselors will recruit "At-Risk" youth to participate in appropriate afterschool activities.

Aiding Women in Abuse and Rape Emergencies (AWARE, Inc.)

- Designate a AWARE staff member to serve as liaison between the After School Coalition and AWARE;
- Identify “at risk” youth currently being served by AWARE and promote their participation in after school programming
- Provide resources/ research on best practice prevention programs and provide coordination of afterschool programs such as Girls on the Run of Southeast Alaska

**NEW SUGGESTED PARTNERS:**

Sealaska Heritage Foundation

- Provide \$5,000 per year as available to assist in meeting the costs of providing one site coordination staff person at each Middle School.
- Work cooperatively with the Afterschool Coalition to provide a mix of cultural and other activities aimed primarily at the needs of Native Youth.

Goldbelt Native Corporation

- Provide \$5,000 per year as available to assist in meeting the costs of providing one site coordination staff person at each Middle School.
- Work cooperatively with the Afterschool Coalition to provide a mix of cultural and other activities aimed primarily at the needs of Native Youth.

Planned Parenthood

- Continue to provide a variety of classes including “My Space”

Juneau Suicide Prevention Coalition

- As part of its community prevention program provide asset building activities.

**Section 5. Agreement Amendment or Termination:** This agreement may be modified by all parties and any agency may terminate its participation by giving ninety days notice.

Signed Rosemary Hagevig \_\_\_\_\_ Date 7/20/11  
 Rosemary Hagevig, Executive Director, Catholic Community Service

Signed Laury Scandling \_\_\_\_\_ Date 7/20/11  
 Laury Scandling, Assistant Superintendent, Juneau School District

Signed Kim Kiefer \_\_\_\_\_ Date 8/19/11  
 Kim Kiefer, Deputy Manager, City and Borough of Juneau



\_Signed *John Pugh* \_\_\_\_\_ Date 7/19/11  
 John Pugh, Chancellor, University of Alaska Southeast  
 \_Signed *Walter Majoros* \_\_\_\_\_ Date 7/20/11  
 Walter Majoros, Executive Director, Juneau Youth Services  
 \_Signed (Joseph Reeves for) *Carl Rose* \_\_\_\_\_ Date 7/20/11  
 Carl Rose, Executive Director, Association of Alaska School Boards  
 \_Signed *Ed Thomas* \_\_\_\_\_ Date 8/19/11  
 Ed Thomas, President, Central Council Tlingit and Haida Indian Tribes of Alaska  
 \_Signed *Toren Ulrikson* \_\_\_\_\_ Date 7/20/11  
 Toren Ulrikson, Big Brothers/Big Sisters of Alaska  
 \_Signed *Brian Holst* \_\_\_\_\_ Date 8/10/2011  
 Brian Holst, Exec Dir, JEDC S.T.E.M./ Junior Achievement  
 \_Signed *John Pugh* \_\_\_\_\_ Date 7/20/11  
 John Pugh, President, Juneau-Gastineau Rotary Club  
 \_\_\_\_\_ Date \_\_\_\_\_  
 Chris Letterman, President, Glacier Valley Rotary Club  
 \_\_\_\_\_ Date \_\_\_\_\_  
 Clark Gruening, President, Juneau Rotary Club  
 \_Signed *Wayne Stevens* \_\_\_\_\_ Date 8/25/11  
 Wayne Stevens, President, United Way of SEAK  
 \_\_\_\_\_ Date \_\_\_\_\_  
 Sealaska Heritage Foundation  
 \_\_\_\_\_ Date \_\_\_\_\_  
 Goldbelt Native Corporation  
 \_\_\_\_\_ Date \_\_\_\_\_  
 Southeast Alaska Regional Health Consortium (SEARHC)  
 \_\_\_\_\_ Date \_\_\_\_\_  
 Matt Felix, Ex. Dir. Nat. Co. on Alcoholism and Drug Dependence (NCADD) Juneau  
 \_Signed *Fred Schlutt* \_\_\_\_\_ Date August 17, 2011  
 Fred Schlutt, UAF Cooperative Extension Service (4-H, etc.)  
 \_\_\_\_\_ Date \_\_\_\_\_  
 Tom Chapin, The Hub Afterschool Program  
 \_\_\_\_\_ Date \_\_\_\_\_  
 Elsa Demeska, Executive Director, Communities in Schools  
 \_\_\_\_\_ Date \_\_\_\_\_  
 Saralyn Tabachnick, Executive Director, AWARE



September 1, 2015

Lynden Incorporated  
6400 South Airpark Place  
Anchorage, AK 99502  
(907) 245-1544  
Fax: (907) 245-1744

*Recd 9/4/2015  
was  
-File  
-9/17  
Barred Pmt*

United Way of Southeast Alaska  
Attn: Wayne Stevens  
P.O. Box 20249  
Juneau, AK 99802-0249

Dear Wayne,

On behalf of all of the Lynden employees and the Lynden Family of Companies, it is our belief that giving back to the communities in which we work is essential to providing a safe, healthy, vibrant community.

Lynden is pleased to donate to United Way of Southeast Alaska with a corporate donation of \$7,500.

This contribution is made by:

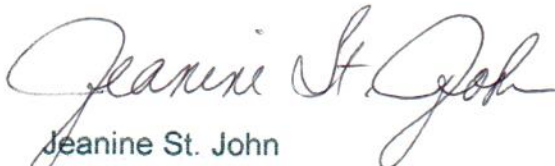
The  Family of Companies

Please use the name "LYNDEN" for any listings, publications, etc. If you need a logo, please let me know. I can be reached at [jjohn@lynden.com](mailto:jjohn@lynden.com)

Please accept our gratitude for the work that you are doing to make our community a better place to live and work.

Sincerely,

LYNDEN Contribution Committee

  
Jeanine St. John  
Vice President

## Presidents Report for September 17, 2015

### Meetings

- 8/21 – Get Connected 2.0 Webinar
- 8/25 – Facilitator training, Willoughby District updates
- 8/26 – Facilitator Training
- 8/27 – Chamber meeting, Rustan Burton discussion
- 8/28 – Campaign thank you function
- 9/1 – Rotary meeting, Samantha Dye Nonprofit leadership discussion
- 9/2 – AEYC meeting on film debut “Paper Tigers” with Alaska Childrens Trust
- 9/3 – Chamber luncheon, Rustan Burton
- 9/4 – Dirk Van den Bosch conversation, Hecla Greens Creek Mine Community Advisory Group
- 9/8 – Rotary meeting, SEAK Community Health Network, UWSEAK Executive Committee meeting,
- 9/9 – REACH Campaign presentations (3), Richard Burns Alaska Broadcast Communications discussion of Sitka & Ketchikan markets
- 9/10 – BAM meeting at DZ, Campaign Kick-off @Chamber luncheon
- 9/11 – Capital Chat – Campaign co-chairs, Emergency Preparedness Expo, Juneau Afternoon-Brewfest @KTOO,
- 9/12 – Emergency Preparedness Expo
- 9/14 – Capital Chat, Brewfest
- 9/15 – Education Committee, Feeding Juneau’s Future @SOV, Rotary meeting
- 9/16 – Food Resource meeting @Salvation Army Center, UWSEAK finance committee
- 9/17 – Foraker Operations Board meeting, UWSEAK Board meeting

### Worked on following tasks –

- Community Health Initiative Network project planning
- Campaign planning, printing,
- Campaign thank you event
- Campaign Kick-off event
- Emergency Preparedness Expo
- FY 2016 Budget
- Southeast Outreach planning
- AmeriCorps volunteer planning